



Meeting: **SCRUTINY COMMITTEE**
Date: **THURSDAY, 30 JUNE 2022**
Time: **5.00 PM**
Venue: **COUNCIL CHAMBER - CIVIC CENTRE, DONCASTER ROAD, SELBY, YO8 9FT**
To: **Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), A Lee, R Sweeting, J Chilvers, K Ellis and J McCartney**

Agenda

1. **Apologies for Absence**

2. **Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. **Minutes (Pages 1 - 8)**

To confirm as a correct record the minutes of the meetings of the Scrutiny Committee held on 17 February 2022 and 1 March 2022.

4. **Chair's Address to the Scrutiny Committee**

5. North Yorkshire Police, Fire and Crime Commissioner

To welcome Zoe Metcalfe, North Yorkshire's Police, Fire and Crime Commissioner to the meeting of the Committee to update Members on her work.

6. Update on Leisure Services Provision (Verbal)

To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.

7. Financial Results and Budget Exceptions Report Q4 - 2021-22 (S/22/1) (Pages 9 - 46)

To consider the report of the Chief Finance Officer which sets out Financial Results and Budget Exceptions Report for Quarter 4.

8. Treasury Management - Quarterly Update Q4 - 2021-22 (S/22/2) (Pages 47 - 84)

To consider the report of the Chief Finance Officer which reviews the Council's borrowing and investment activity (Treasury Management) for Q4 and presents performance against the Prudential Indicators.

9. Annual Report 2021-22 (S/22/3) (Pages 85 - 106)

To consider and approve the Scrutiny Committee Annual report for 2021-22.

10. Work Programme 2022-23 (Pages 107 - 116)

To consider the Committee's work programme.

Janet Waggott

Janet Waggott, Chief Executive

Dates of next meetings (5.00pm)

Thursday, 29 September 2022

Enquiries relating to this agenda, please contact Democratic Services on democraticservices@selby.gov.uk.

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Scrutiny Committee
Thursday, 30 June 2022

Minutes

Scrutiny Committee

Venue:	Microsoft Teams - Remote
Date:	Thursday, 17 February 2022
Time:	5.00 pm
Present:	Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), N Reader, R Sweeting, K Ellis and J McCartney
Officers present:	Victoria Foreman, Democratic Services Officer
Others present:	Chris Neal, Group Manager for Selby District, North Yorkshire Fire and Rescue Service, Supt. Mark Khan, North Yorkshire Police Service, Rachel Pippin, Deputy Head of Operations, Yorkshire Ambulance Service and Ken Lowe, Area Operations Manager covering Selby, Yorkshire Ambulance Service
Public:	N/A
Press:	N/A

42 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Chilvers.

43 DISCLOSURES OF INTEREST

There were no disclosures of interest.

44 MINUTES

The Committee considered the minutes of the meeting held on 20 January 2022.

RESOLVED:

To approve the minutes of the Scrutiny Committee meeting held on 20 January 2022 for signing by the Chair.

45 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

The Chair thanked the representatives from the emergency services who were in attendance at the meeting for joining the Committee.

46 BLUE LIGHT SERVICES: POLICE AND FIRE SERVICES, AND YORKSHIRE AMBULANCE SERVICE (YAS)

Members noted that present at the meeting were:

- Chris Neal, Group Manager for Selby District, North Yorkshire Fire and Rescue Service
- Supt. Mark Khan, North Yorkshire Police Service
- Rachel Pippin, Deputy Head of Operations, Yorkshire Ambulance Service
- Ken Lowe, Area Operations Manager covering Selby, Yorkshire Ambulance Service

Each representative gave an update on the service that they covered.

Chris Neal, Group Manager for Selby District, North Yorkshire Fire and Rescue

- A new risk and review model would be published in March and would set out how services would be delivered in the next year; a public consultation would begin following publication.
- The staff at Selby fire station operated on a four-on/four-off basis, with an on-call crew also available, as well as being backed up by other stations across the area including Tadcaster and York; there was also cross-border liaison with South Yorkshire and Humberside services.
- Following the pandemic, it was felt that fire crews needed to be more visible once again; as such, preventative work with businesses and communities that the fire service was good at would be started again, including flooding mitigation and preparedness.

Members asked questions around the use of fire stations for women fleeing domestic violence, which could be difficult at Selby as it wasn't manned 24 hours a day, and how links to the PFCC could affect the fire service's budget. The Group Manager explained that the service had a Chief Fire Officer who decided on policy and was then scrutinised by the PFCC, who could set the service's protected budget. The governance model in place in North Yorkshire was pioneering and there were distinct advantages to the arrangements.

Supt. Mark Khan, North Yorkshire Police Service

- The Supt. emphasised that all crime was a priority and that the control strategy was the service's plan as to what they would be focusing on, which were:
 - Serious and organised crime;
 - Safeguarding and violence against women and girls;
 - Community harm; and
 - Road safety.
- The Uplift Programme was increasing the number of officers in North Yorkshire from 1,400 to 1,500; for the Selby area this equated to a quarter vacancy for a PCSO and three for full officers. The student officer programme in Selby currently had 32 enrolled in it, in their first and second years. Individuals now needed a degree to become an officer, for which there was an Open University course, as well as practical experience. The first cohort would be available from June and backfilling the Selby vacancies.
- The Neighbourhood Policing model would be investigated in order to develop a better three-to-five-year plan as to how the service operates prevention and early intervention, including a public health approach to policy. More information would be available about this plan in the next 12 to 24 months.
- Fixed site cameras were not being taken forward but this, to an extent, depended on the view of the PFCC; there had been discussions with the road safety team as to why not. In response the team had explained that the vans were more flexible and could be placed where people were not expecting them to be, as well as having good links with community speed watch schemes.

The Committee asked if councils could pay for and install their own fixed cameras; Members were advised that this could be possible but that assessments by the police service would still need to be undertaken. The representative from the fire service explained that there was a road safety partnership, chaired by them. Information from the public could be fed back to the partnership if there were problem areas identified by residents. Speed monitoring could be set up and existing data could be used to inform the services where to place cameras and why.

Some Members asked why speed vans went to the same spots and felt that average speed cameras would be of more use. Following on from a previous query, some data had been produced around speeding in Whitley and as such officers were assessing what needed to be done in the area.

Other issues raised by Members during the discussion, which were also to be fed back to the PFCC, included neighbourhood policies, weight limits on roads and bridges, anti-social behaviour, cross border crime, parking on footways and fly tipping. Supt. Khan asked that details of the

above were also sent to him.

The Committee were pleased with a new community constable in Tadcaster who was getting to know the local area and was frequently visible on the streets of the town, which residents appreciated.

With regards to parking matters, Members acknowledged that this wasn't always an issue for the police to address and felt that the Council should invest more into tackling the problem; discussion and partnership around the issue was needed across all services. Some Committee Members strongly felt that on-street parking and the obstruction of highways was an issue that should be ticketed by the police; areas such as Bridlington had an enforcement team that were on patrol frequently.

Some Members were of the view that quick contact and response times and cross border crime, particularly drugs, had got worse due to the reduction in staffing levels and the impact of austerity on jobs. Supt. Khan explained that wherever possible access by telephone was being improved but agreed that long waits for assistance were unacceptable.

In conclusion and following a query from Members Supt. Khan confirmed that in the Selby district there were 34 warranted officers, plus 14 neighbourhood officers, with 3 current vacancies. The PFCC had indicated that she would be looking to increase officer numbers further by an extra 70 posts across North Yorkshire.

Rachel Pippin, Deputy Head of Operations and Ken Lowe, Area Operations Manager covering Selby, Yorkshire Ambulance Service

The representatives from Yorkshire Ambulance Service gave a presentation which covered the following points:

- Over the winter months nationwide, all urgent and emergency systems had faced significant pressure; YAS had been at level 4 (the highest level of escalation) since July 2021 and had experienced extremely high demand in NHS 111, 999 and PTS services. The 999-contact centre had seen a demand increase of 25% above pre-pandemic levels, handling an average of 3500 calls per day. This was due to the combined challenges presented by the Omicron COVID variant, including the impact on YAS own staff, and winter pressures.
- Actions taken to tackle the pressures included a recruitment campaign, especially focused on 999/111 contact centres, increasing the estate for contact centres to accommodate additional staff and provide resilience, the prioritisation of key activities and redeployment of staff to increase the number of ambulance crews on the road, the maximised use of alternative care pathways to reduce conveyance to A&E departments., deployment of welfare vehicles to support staff wellbeing and enhance staff morale and military aid, which had been in place

within YAS from the 18 January 2022.

- Future priorities included continued monitoring of the situation closely and thanking all the hard-working staff and volunteers for their efforts during such a challenging time. The focus of the YAS was now on recovery from winter pressures and a return to business as usual. The service would be identifying lessons from COVID and building future resilience plans, as well as prioritising staff wellbeing and welfare. YAS would maintain its work with system partners to improve patient choice and access to care through development of alternative care pathways.

The Committee thanked the YAS for all their hard work over the past couple of years and asked for detail of the military aid that had been provided. The YAS officers explained that it was drivers that were assisting them from the military, but that they had been given basic medical training should they need to assist further.

The welfare vehicle for delayed and waiting staff at A&E departments visited whenever such delays were experienced, which was frequently as the entire NHS system was still under sustained pressure. Members asked if they could be provided with the costs of the welfare vehicle, which was funded through the government's NHS winter funding.

Members asked if the provision of defibrillators across the district was proving to be beneficial; the YAS officers confirmed that they were invaluable and could save lives. The defibrillator in Selby had been used a couple of times, and it was important that the public knew where they all were; YAS officers confirmed that the sites where they were installed could be looked up online. Members emphasised the importance of messaging about how to use them and that members of the public should ring the NHS if they need to use one.

The Committee asked what they could do to tackle the queues and pressure at A&E departments; the YAS thanked the community for their support which had been helpful and would continue to be so.

The Committee again thanked the attendees from North Yorkshire Police, the Yorkshire Ambulance Service and the North Yorkshire Fire and Rescue for all they did and for attending the meeting.

RESOLVED:

The Committee noted the updates from attendees and asked to be provided with the costs of the welfare vehicle.

47 WORK PROGRAMME

The Committee considered the 2021-22 work programme as presented in the agenda.

Members asked for several additions and amendments to the work programme and also discussed remote meetings; the Committee generally agreed that remote meetings were easier for Members to attend and should continue, but that some matters were better dealt with in person.

RESOLVED:

- 1. That the Democratic Services Officer write to the attendees for the previous Blue Light Services item to thank them for joining the meeting.**
- 2. That the Ward Members that covered Barlby be invited to the future education themed meeting.**
- 3. That North Yorkshire Police be invited back to a future meeting of the Committee to present new information on the Neighbourhood Policing model, which would be developed as a better three-to-five-year plan as to how the service operated prevention and early intervention, including a public health approach to policy; more information would be available about this plan in the next 12 to 24 months.**
- 4. That an attendee from the Sherburn Dental Practice be invited to the forthcoming single-issue meeting on dentistry provision in the district.**
- 5. That, if possible, the single-issue housing and property services item be presented to the Committee as soon as practicable, and that updates on housing be provided on a more regular basis.**

The meeting closed at 6.15 pm.

Scrutiny Committee

Venue:	Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Tuesday, 1 March 2022
Time:	5.00 pm
Present:	S Shaw-Wright (Chair), R Packham, N Reader, R Sweeting, K Ellis, J McCartney and J Chilvers
Officers present:	Janet Waggott, Chief Executive, Karen Iveson, Chief Finance Officer, Suzan Harrington, Director of Corporate Services and Commissioning, Alison Hartley, Monitoring Officer, Palbinder Mann, Democratic Services Manager and Victoria Foreman, Democratic Services Officer
Others present:	Councillors M Crane, Leader of the Council and Councillor C Lunn, Lead Executive Member for Finance and Resources

48 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor W Nichols; Councillor R Packham was in attendance as a substitute for Councillor Nichols.

49 DISCLOSURES OF INTEREST

There were no disclosures of interest.

50 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

There was no Chair's address.

51 PRIVATE SESSION - EXCLUSION OF PRESS AND PUBLIC

It was proposed, and seconded, that the Committee sit in private session for the following business due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraphs 3 and 6 of Schedule 12(A) of the Act.

52 CALL-IN: UPDATE ON LEISURE SERVICES PROVISION - EXECUTIVE REPORT E/21/45(S/21/15)

The Director for Corporate Services and Commissioning presented the report which asked the Committee to consider the Call In of the decision made in respect of report E/21/45 – Update on Leisure Services Provision, which was made by the Executive at their meeting on 3 February 2022.

The Leader of the Council and the Lead Executive Member for Finance and Resources were in attendance at the meeting.

The Committee discussed the report and asked numerous questions on a range of matters of the officers and Members of the Executive present.

It was proposed and seconded that the Committee agree with the decision made by the Executive and take no further action.

An amendment was proposed and seconded that the Scrutiny Committee receive regular updates on leisure services provision at future meetings of the Committee.

A vote was taken on the substantive motion and was approved.

RESOLVED:

- i. To agree with the decision made by the Executive and take no further action.**
- ii. To agree that regular updates on leisure services provision be provide at future meetings of the Committee.**

The meeting closed at 5.32 pm.



Report Reference Number: S/22/1

To: Scrutiny Committee
Date: 30 June 2022
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Councillor Cliff Lunn, Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report Q4 – 2021-22

Summary:

The Scrutiny Committee is asked to consider the report of the Chief Finance Officer which sets out Financial Results and Budget Exceptions Report for Quarter 4.

The Quarter 4 report was considered was considered by the Executive at its meeting on 26 May 2022.

Recommendation:

The Scrutiny Committee is asked to consider the content of the reports and make any comments on the Council's financial results and budget exceptions.

Reasons for recommendation

The Committee is asked to consider the information as set out in the reports as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The financial information contained in the reports enables the Council to monitor its financial and budgetary position and to ensure that budget exceptions are brought to the attention of Councillors.

1. Introduction and background

1.1 Please see the summary and introduction and background sections of the report considered by the Executive on 26 May 2022 attached as appendices to this report.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 26 May 2022 attached as appendices to this report.

3. Alternative Options Considered

3.1 None.

4. Implications

4.1 Legal Implications

4.2 Please see section 4 of the report considered by the Executive on 26 May 2022 attached as appendices to this report.

4.3 Financial Implications

4.4 Please see section 4 of the report considered by the Executive on 26 May 2022 attached as appendices to this report.

4.5 Policy and Risk Implications

4.6 Not applicable.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The financial information contained in the reports enables the Council to monitor its financial and budgetary position and to ensure that budget exceptions are brought to the attention of Councillors.

4.9 Resource Implications

4.10 None applicable.

4.11 Other Implications

4.12 Not applicable.

4.13 Equalities Impact Assessment

4.14. Not applicable.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on financial results and budget exceptions are welcomed.

6. Background Documents

6.1 None.

7. Appendices

Appendix A – Executive Report – 26 May 2022

Appendix B - Appendices A – E of the Executive Report from 26 May 2022

Contact Officer:

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Report Reference Number: E/22/3

To: Executive
Date: 26 May 2022
Status: Key Decision
Ward(s) Affected: Ward(s) affected by report or list all if affects the whole district
Author: Peter Williams, Head of Finance
Lead Executive Member: Councillor Cliff Lunn – Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report to 31st March 2022

Summary:

After carry forwards of £1,880.2k, which are detailed in Appendix E, the full year revenue outturn in the general fund is a surplus of (£1,619k) driven primarily by favourable variances across a number of income streams. In the HRA, full year revenue outturn after carry forwards of £18.6k, is a (£645k) surplus for the HRA, with lower borrowing costs and bad debt provision offset by lower rents. The key variances are highlighted in the report with further detail in Appendix A.

General Fund planned savings were just £2k short of the (£184k) target, details can be found in Appendix B. As previously reported, the £195k saving in the Housing Revenue Account for the housing system however was not achieved this year as it is predicated on the implementation of phase 2 of the housing system which has been further delayed to next financial year.

The capital programme was underspent by (£1,243k) at the year end. Of this (£500k) related to the General Fund. The most significant underspends being on play area refurbishment, car park improvements and office reception alterations. This is offset by higher than expected spend on external grant funded Disabled Facilities Grants. It is proposed that all but (£72.7k) of the General Fund underspend be carried forward to enable projects to be completed in 22/23. There is an HRA underspend across a number of programmes totalling (£743k). It is proposed that £525k is carried forward and (£218k) is taken as a saving as it is no longer required following the conclusion of the Empty Homes Programme.

Headlines can be found in the report below with a more detailed analysis in Appendix C.

Programme for Growth spend was £6,629k in the year, which was £2,034k lower than budget. Of the in-year spend, £947k was staffing costs. There was significant spend reported in quarter 4 including £2.6m on the purchase of Selby Business Centre as part of the Transforming Cities Fund project which was completed in December and £2m invested into the Community Legacy Fund with Two Ridings. Project by project progress is shown in Appendix D.

Recommendations:

Recommendations:

It is recommended that Members approve:

- i) The revenue General Fund and HRA carry forward proposals totalling £1,517.2k and £18.6k respectively as set out in Appendix E.
- ii) The capital General Fund and HRA carry forward proposals totalling £427.1k and £525.2k respectively as set out in Appendix E.
- iii) The carry forward of the Programme for Growth funds as set out in Appendix D totalling £2,034.0k.
- iv) The surplus on the General Fund be transferred to the Business Rates Equalisation Reserve.
- v) The HRA surplus be transferred to 'HRA Major Repairs Reserve to support the future capital programme.
- vi) A virement from the covid contingency of £91.59k is proposed in 2.4 to cover the additional financial support required for the leisure service.

Reasons for recommendation

To allow projects and initiatives not completed in year to be rolled over to the following year and to make adequate appropriations to reserves in the General Fund and HRA to mitigate future spending priorities.

1. Introduction and background

- 1.1 The revenue budgets and capital programmes were approved by Council on 18 February 2021, this report and associated appendices present the financial performance as at the end of the financial year.
- 1.2 The country has continued under some levels of Covid-19 restrictions in 2021/22. Many staff have continued to work from home and some resources continue to be diverted towards the Council's response as measures have relaxed.
- 1.3 Covid emergency grant schemes for businesses are now closed with reconciliation exercises mostly completed.
- 1.4 The estimated financial impacts for the year as a result of Covid-19 have been recorded in monthly returns to the Ministry for Housing, Communities and Local

Government (MHCLG). This equates to £2.6m of additional pressures on income and costs when compared to pre-pandemic budget levels.

2. Main Report

General Fund Revenue

2.1 For the year 2021/22 after proposed carry forwards, the Council's General Fund activities resulted in a surplus of (£1,619k). Details of the variances against budget are set out at Appendix A.

2.2 The table below shows the summary position at the end the financial year.

General Fund Account 2021/22 Outturn	Latest Approved Budget £000's	Outturn £000's	Outturn Variance £000's
Service Income	-37,009	-37,064	-55
Service Expenditure	49,614	48,289	-1,325
Accounting adjustments / non-service budgets	-12,605	-12,844	-239
Total Surplus / Deficit	0	-1,619	-1,619

2.3 The main forecasted variances against the General Fund are:

- A net saving of (£277k) on the waste and recycling service. The key components of this are:
 - Commodity payments savings (£423k) driven by a significant increase in the rate per tonne received for paper and card.
 - A £115k higher than budget increase in inflation on the contract and additional contract costs for the waste fleet maintenance and gate fees.
- Due to the number of large planning applications including those from the transforming cities fund project, total planning income ended the year at £1,543k which was £152k higher than budget. The total income in the original budget was £981k but £410k of additional income was vired to expenditure in order to ensure resourcing levels were sufficient to cater for the increased level of applications.
- The commercial and other waste services have successfully maintained and grown the customer base resulting in an additional (£103k) of income in the year.
- Additional income has also been generated from land charges (£61k), it was expected that an increase in customers accessing the service

themselves at the Civic Centre would reduce the fee charging service, but office closures as a result of the pandemic has meant this has not occurred this year.

- In addition, the contract for the use of the Summit premises as a vaccination centre was extended to 31 March 2022 and has generated an additional (£114k) of income.
- Improved investment interest returns have resulted in an additional (£74k) of income in year, driven by better property fund returns and increase in the Bank of England base rate.
- The Council has received (£483k) of unbudgeted new burdens income in the year relating to the administration of business grant and test and trace schemes, local elections and audit fee increase mitigation following the Redmond Review.
- Salaries at the end of year were slightly favourable to budget once the vacancies in the trades team are recharged to the HRA. This was in part due to continued vacancies into quarter 4.
- There is a (£47k) saving on the drainage board levies due to the difference in inflation on the fees compared to what was assumed in the budget.
- Savings have been generated on Building Control Partnership fees (£52k) due to improved margins, IT costs (£52k) and lower than expected requirements from external HR support (£62k).
- Audit fees were £45k higher than anticipated which was partly offset by new burdens income received from the Redmond Review of (£17.7k) to help reduce the impact of increasing fees.
- The contingency budgets were underspent in the year, but the balance is proposed as a carry forward to 2022/23. Breakdown of contingency budgets is below:

Contingency	Budget £k	Actual £k	Carry Forward Proposal £k
Operational	413	153	260
Commissioning	113	107	6
Covid-19	1,550	1,420	130
Local Government Reorganisation	150	-	150
Covid-19 additional resources	500	353	147
Total	2,726	2,033	693

- 2.4 As a result of covid-19, the approved budget for 2021/22 contained an additional £880k of support for the leisure service provided by IHL. Under the terms of the agreement, any additional losses of income above this estimate would be covered by Selby District Council. The end of year draft figures from IHL indicate that an additional £91.59k of support will be required for 21/22. The report assumes that this will be funded from the covid contingency, subject to approval of a recommendation in this report.

Housing Revenue Account (HRA)

- 2.5 The outturn shows a (£645k) surplus which will result in an increase in the transfer to the major repairs reserve from £3,589k to £4,234k.
- 2.6 The table below shows the summary position at the end of the financial year. Full details of variances against budget are set out at Appendix A.

Housing Revenue Account – Outturn	Budget £000's	Outturn £000's	Variance £000's
Net Revenue Budget	8,713	7,877	(836)
Dwelling Rents	(12,302)	(12,111)	191
Net (Surplus) / Deficit transferred to Major Repairs Reserve	(3,589)	(4,234)	(645)

- 2.7 The main forecasted variances against the HRA surplus are:

- (£461k) saving on interest and borrowing charges following reduced requirements for the housing development programme.
- The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19.
- Rent collection over the year shows a £191k shortfall. The main driver being that rents were set in line with business plan assumptions but have had the compounding impact of not replacing homes in line with those assumptions. For every property sold under right to buy, the aim was to replace with another property. In 2021/22 14 have been sold and 3 purchased. Collection rates are slightly below target in 21/22 attributable to the pandemic and have seen a steady increase in DWP/UC claimants. Formal recovery is taking place in line with government procedures and have reverted to pre-pandemic timescales.
- Offsetting the rent shortfall, a bad debt provision was set at a high level to cater for the impacts of covid-19 and universal credit, but arrears have not been as high as anticipated resulting in a (£189k) saving against budget.
- Contingency budgets of (£75k) were not required in the year resulting in a saving.
- Improved interest rates on cash investments following increases in the Bank of England base rate resulted in an additional (£27k) over and above budget.

Planned savings

- 2.8 Many of the savings were pushed back to 2024/25 as part of the latest Medium Term Financial Strategy. Three savings remain in the General Fund totalling £184k with just a £2k shortfall from the council tax penalty scheme which following delays in its implementation was implemented in 2021/22.
- 2.9 The HRA has a budgeted savings target for 2021/22 of (£195k) which relates to efficiency savings following implementation of new Housing and Asset Management System. The second phase of the implementation is due to go live in 2022/23 and as such, as mentioned in earlier reports, savings have not been realised.

Details of all planned savings can be found in Appendix B.

Capital Programme

Capital Programme 2021/22	Full Year Budget £k	Full Year Outturn £k	Full Year Variance £k	Proposed Carry Forward £k	Full Year Variance after Carry Forward £k
GF	1,452	952	-500	427	-73
HRA	7,801	7,058	-743	525	-218
Total	9,253	8,010	-1,243	952	-291

- 2.10 The capital programme shows an underspend before carry forwards of (£1,243k) of which (£500k) is in the general fund and (£743k) in the HRA. Details of the programme can be found in Appendix C.
- 2.11 The following are the most material underspends in the General Fund :-
- Civic Centre reception works of (£104k) have been delayed while plans are reconsidered in light of local government reorganisation.
 - Car park improvement programme underspend of (£70k) due to Portholme Crescent being used as a covid-19 walk in testing site.
 - Council play area refurbishment programme (£172k) underspent, contracts have been awarded with works not expected to complete by the end of 2022.
 - Disabled Facilities Grants were rephased earlier in the year, but two extensions that were not expected to complete until 2022/23 have been able to complete in year. This has resulted in a £99k overspend on this fully grant funded programme, so a proposal to carry forward the overspend is included in the carry forward proposal.
- 2.12 In December, the Executive approved in principle the use of £750,000 of the Community Infrastructure Levy (CIL) funds generated from development in Sherburn and the district to contribute to the extension of Beech Grove Medical Centre Sherburn. The Council has a legal duty to ensure that subsidy control rules are complied with when allocating public funds and therefore the due

diligence is currently underway. The project has been added to the capital programme with spend forecast in 2022/23 and subject to the required due diligence.

- 2.13 The HRA underspend is predominantly across the housing improvement and investment programmes which have seen delays as a result of the pandemic and resource shortages.
- 2.14 Net of carry forwards, the General Fund shows a saving of (£73k) on the programme which is mainly driven by (£21k) saving on the car park ticket machine project, (£25k) budget for industrial unit maintenance and (£24k) on leisure capital maintenance which are no longer being required as 22/23 budgets are sufficient to cover any requirements.
- 2.15 Net of carry forward, the HRA programme shows a saving of (£218k) which is from the Empty Homes Programme. Following the purchase of ten properties as part of the programme it has now been completed and no carry forward of the balance is proposed.

Programme for Growth (PfG)

Programme For Growth 2021/22	Full Year Budget £k	Full Year Outturn £k	Full Year Variance £k
Expenditure	8,663	6,629	-2,034
Funded by :			
Reserve	-7,659	-5,625	2,034
Grant Funding	-1,004	-1,004	0

- 2.16 Following approval of additional projects, the total programme for growth for delivery from 2021/22 onwards is £25,603k. £6,629k of this was spent by the close of Q4 of which £947k was spent on P4G funded posts across the Council delivering on key Council Plan priorities and including staff in Economic Development & Regeneration, Communities & Partnerships, Planning and Communications.
- 2.17 In year spend includes £2,000k on the Community Legacy Fund and £2,742k on the Transforming Cities Fund (TCF) project including the acquisition of Selby Business Centre.
- 2.18 Excellent progress has been made across a range of other project areas too including Visitor Economy, Towns Revitalisation and Selby High Street Heritage Action Zone. Additional detail on delivery can be found in Appendix D where there is a project-by-project breakdown.
- 2.19 There are a number of projects where funding may not be fully spent (e.g., Burn; marketing Selby's USPs; Retail Experience – STEP; Towns Masterplanning –

Regeneration; Access to Employment) and there is an opportunity to reallocate this within the programme to ensure:

- other important P4G projects can be fully delivered
- that the P4G funded staff resource is in place to deliver the multi-year programme which extends into 2023/24, which is the first year of the new North Yorkshire Council.

2.20 A report will be brought back to Executive in July outlining proposals to re-allocate money within the P4G programme.

Proposed Carry Forwards

2.21 There are a number of carry forwards which are all itemised in Appendix E. The highest value items of note are:

2.22 General Fund Revenue - £1,880.2k (£1,517.2k to approve)

- £693k of contingency balances as detailed in point 2.3 of the report which will help to support 22/23 budgets.
- £526k of planning resourcing budgets of which £363k has already been approved for carry forward as part of a previous report to Executive indicating spend expected to be predominantly in 2022/23.
- £292k of local plan specialist fees which will be incurred over the duration of delivery.
- £110k of grant funded homelessness project budget.

2.23 General Fund Capital - £427.1k

- £172k carry forward for the work required to the council play areas which have been impacted by covid-19 but contracts have been awarded to complete the remaining 2 schemes in 2022/23.
- £105k carry forward required for the transforming customer services project which has been delayed due to Covid-19 and reconsidering proposals in light of local government reorganisation.
- £104k to support the housing system implementation, phase 2 is set to go live in 2021/22.
- £70k to continue the car park improvement programme which has been delayed due Portholme Crescent being used as a walk in testing centre for covid-19.
- There are two negative carry forwards where overspends have occurred in year as a result of too much budget being phased into 2022/23 at an earlier quarter. In both instances, expected delays were partly mitigated leading to improved delivery in quarter 4. These are the Disabled Facilities Grants programme (£95.2k) and Home Improvement Loans (£2.7k).

2.24 HRA Revenue - £18.6k

- The budget for replacement of staff uniforms has been delayed due to impacts of covid-19 on the procurement process. Samples have now been received and the order is expected to be completed in 2022/23.

2.25 HRA Capital - £525.2k

- It is proposed that £459k of underspends across the property investment and refurbishment programmes plus the health and safety improvements programme are carried over. The works are still required on the housing stock, but there have been challenges with access to properties and availability of trades in 2021/22 to carry out the level of works required.
- Community Centre fire safety upgrade programme budget of £40k to be carried forward to allow these works to be completed. Contractor has not been appointed but work will be carried out in 2022/23.

2.26 Programme For Growth - £2,034k

- The TCF programme site acquisitions budget is showing as underspent, but this is mainly due to the purchase of James William House in October 2020, which was originally P4G reserve funded, but can now be claimed from WYCA. A claim was submitted for this in quarter 4.
- Staffing costs were £303k lower due to vacancies in the teams.
- There were other underspends across a number of projects as detailed in Appendix D, and a number of projects that are to be considered for reallocation of funds as part of a future report to Executive in July 2022.
- Across a number of projects, details of which can be seen in Appendix D.

3. Alternative Options Considered

3.1 Not applicable.

4. Implications

4.1 Legal Implications

4.1.1 There is a legal requirement to balance the budget.

4.2 Financial Implications

There are no financial implications beyond those highlighted in the report.

4.3 Policy and Risk Implications

Slippage in capital programmes and programme for growth could see increased budget pressure from rising prices of materials and suppliers in future years. Projects are keeping this under review and looking to mitigate increases within existing budgets through project re-engineering plus reserves to help mitigate prices increases

4.4 Corporate Plan Implications

The financial position and performance against budget is fundamental to delivery of the Council Plan, achieving value for money and ensuring financial sustainability.

4.5 Resource Implications

The pandemic has put considerable pressure on the Council to deliver all of its priorities from the Council plan in addition to the new requirements as a result of covid-19 and LGR. An additional £500k has been put into the 2021/22 budget to cater for additional staffing requirements to deal with backlogs of work as a result of the pandemic of which £353k has been allocated to assist the planning service.

4.6 Other Implications

None.

4.7 Equalities Impact Assessment

There are no equalities impacts as a direct result of this report.

5. Conclusion

5.1 The report proposes £2,851.2k of carry forwards in the general fund and HRA revenue and capital programmes of which £2,488.2 requires approval in the recommendations in this report plus £2,034k on the programme for growth.

5.2 The general fund outturn shows a (£1,619k) surplus after carry forwards for the year driven predominantly by income. It is recommended that this surplus is transferred to the business rates equalisation reserve to support future spending pressures.

5.3 The housing revenue account is forecasting a (£645k) surplus after carry forwards driven by lower external borrowing and lower provision requirements partially offset by lower rents. It is recommended that the surplus is transferred to the major repairs reserve to help fund the housing investment programme.

5.4 There has been increased pressure on resources and capacity to deliver the Council's priorities with covid-19 and local government reorganisation requiring considerable resource throughout the financial year. The pressure from local government reorganisation is almost certain to continue into 2022/23.

6. Background Documents

None.

7. Appendices

Appendix A – General Fund and Housing Revenue Account Revenue budget exceptions.

Appendix B – General Fund and Housing Revenue Account Savings.

Appendix C – General Fund and Housing Revenue Account Capital Programme

Appendix D – Programme for Growth.

Appendix E – Proposed Carry Forwards

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GF Management Accounts 2021-22
Results as at 31st March
 General Fund

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Variances	Comment
	Actual Ek	Budget Ek	Budget Ek	Actual Ek	Budget Ek	Year to date Actual Ek	
Income							
Investment Income	-612	-300	-300	-374	-300	-74	Interest rates on council investments have steadily improved as a result of the recent sustained increases to the Bank of England base rate. The average interest rate achieved for 21/22 was 0.24%, resulting in a budget surplus of £56k. Property fund revenue returns performed higher than estimated.
Recharges	-11,293	-11,375	-11,440	-10,844	-11,440	596	There has been a net reduction in recharges to the HRA of £214k after taking in to account support service charges below, the main driver for this saving is the vacancy level in the Trades Team due to recruitment challenges which will to some degree be addressed by the service restructure. Further to this savings across services including salaries has reduced support service costs below, these lower costs have a corresponding on the recharge income. Increased External Audit & Bank Charge costs recharged to the HRA of (£20k) slightly offset this.
Customer & Client Receipts	-4,291	-4,785	-6,010	-6,094	-6,010	-84	Planning has exceeded its budget in total across all income streams by (£135k) due to large applications. The extended use of the Summit Premises as a vaccination centre to 31 March has generated (£114k) from rental income, Commercial Waste showed an improved position of (£41k), this is due to maintaining and increasing the customer base through the pandemic and recycling services. Other waste service income exceeded budget by (£51k) including recycling credits and the provision of bins. Land Charges income exceeded budget by (£61k) due to the volume of searches requested. CIL Administration (£28k) as a proportion of CIL receipts from developers to manage the funds, Property & Civic Centre Rental income (£45k) from shared facilities charges and other accrued charges due. Offsetting this is £246k Rent Allowance and Rebate shortfall, an increase in debtors for overpayments and an increase in bad debt provision, there are savings against debt write offs in year and benefit payments. There is a shortfall of industrial unit income £37k from occupancy levels due to condition, the approved investment programme will contribute to rectifying it. There is a shortfall against Council Tax & NDR Court Costs still impacted by the pandemic £45k. There are a number of smaller variances that make up the balance.
Government Grants	-10,772	-11,502	-9,911	-9,920	-9,911	-10	Housing Benefit resource management grant (£18k) received offset by reduced Admin Subsidy £7k.
Other Government Grant	-2,686	-1,823	-2,022	-2,428	-2,022	-406	Additional new burdens funding to support costs incurred for Covid 19 (£386k) of which some was used to cover additional hours and overtime to manage in particular covid grants, services have generally absorbed the costs. Other grants include Transparency (£8k), Ctax Annexes Discount (£12k).
Other Grants/Contributions Etc	-30,615	-1,009	-7,326	-7,404	-7,326	-77	Additional New Burdens funding received for Local Elections and Redmond Review and Covid work.
Total Service Income	-60,269	-30,794	-37,009	-37,064	-37,009	-55	
Expenditure							
Employees	8,154	8,264	8,863	8,598	8,863	-265	There was a £358k Vacancy factor target for the year, a surplus on employee costs has been achieved essentially exceeding this target. A significant proportion of this saving relates to the Assets Team (£241k) which is 100% rechargeable to the HRA, which is reflected in the recharges line above.
Premises	815	815	996	1,021	996	25	£29k is for additional grass cutting from April to September outside of the agreed contract, Play Area repairs £19k, Contact Centre £11k in the main due to rent review charges, estimated costs of running the Summit as the vaccination centre £11k offset by income and Car Park costs including NDR £15k. This is offset by repair and utility savings at the Contact Centre premises (£42k) and Closed Burial Ground Maintenance (£26k).
Supplies And Services	37,650	8,610	18,746	18,423	18,746	-323	There is a net saving (£277k) for the waste and recycling service, including Commercial Waste, significant savings on commodity payments calculated using costs for bulking, haulage, processing and the offset for income received for recycling materials. Over the year there has been a significant increase in the rate per tonne received for paper and card, this income and that for cans, plastic and glass is offset against the cost that would be levied to us by Urbaser Ltd. This saving is offset in part to inflation on the contract anniversary being higher than budgeted and additional contract costs for the waste fleet maintenance and gate fees. There are savings on the Building Control contract fee (£52k), this is from a higher than expected surplus for the final 20/21 accounts and an estimated surplus return for 21/22 which is netted out against the contract fee. Savings have been achieved in IT on specialist & software fees (£52k). The requirement for HR support from NYCC was not high as anticipated (£62k), Member Funding Framework uncommitted budget (£35k). There are also increased costs for Bank Charges for the volume of card payments £27k additional Audit Fees £45k for 20/21 & 21/22, £33k for specialist support for Leisure Services and increased recharges from NYCC for Legal Service support £27k.
Transport	114	145	152	124	152	-28	Various car allowance savings across services as a result of reduced travelling due to Covid-19 restrictions and vacancies in some services.
Benefit Payments	10,268	11,610	9,917	9,627	9,917	-290	There continues to be a reduction in housing benefit claims caseload as Universal Credit continues to roll out. As mentioned in Customer & Client receipts, there is a reduction in income from overpayments and reduced write offs.
Support Services	8,201	8,085	8,085	7,688	8,085	-398	See comment above in recharges for offset and explanation.
Third Party Payments		-23	973	973	973		
Drainage Board Levy	1,739	1,814	1,807	1,760	1,807	-47	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	77	75	75	75	75		
Contingency		2,400					
Total Service Expenditure	67,017	41,795	49,614	48,289	49,614	-1,325	
Accounting - Non Service budgets							
Total Accounting & Non Service Budgets	-6,748	-11,002	-12,605	-12,843	-12,605	-238	
Net Total				-1,619		-1,619	

HRA Management Accounts 2021-22
Results as at 31st March
HRA

	Previous Year	Latest	Year to Date		Variations	Comment
	Actuals	Approved Budget	Actual	Budget	Year to date Actual	
	£k	£k	£k	£k	£k	
Income						
Investment Income	-101	-38	-65	-38	-27	Interest rates on council investments have steadily improved as a result of the recent sustained increases to the Bank of England base rate. The average interest rate achieved for 21/22 was 0.24%, resulting in a budget surplus of £27k.
Garage Rents	-102	-107	-91	-107	16	A shortfall in Garage income as sites have been identified and cleared for HDP schemes, the budget has not been reduced to reflect that position.
Housing Rents	-12,010	-12,302	-12,111	-12,302	191	Ongoing shortfall in rents against budget. This follows the ongoing impact of Covid-19 on households and delays to planned 1 for 1 replacement of homes sold through Right to Buy.
Customer & Client Receipts	-507	-150	-192	-150	-41	Income returns for alternative heating system installs (£30k) partly offset increased gas servicing charges in premises. Increase in recharges to former tenants for remedial work after termination of tenancy (£15k) offset by reduced administration receipts from the sale of council houses. Only 14 were sold against business plan assumptions of 20, £8k.
Recharges		-18		-18	18	Internal rechargeable works on corporate buildings have not been taking place due to Covid-19 restrictions and prioritisation of resources available, therefore no charges raised in this financial year.
Total Service Income	-12,720	-12,616	-12,460	-12,616	156	
Expenditure						
Employees	69	123	70	123	-53	Carried forward budget for agency staff has not been utilised, instead offsets increased reliance on sub contractors, there are also small savings on Cleaning Staff and Housing Enforcement officer posts.
Premises	831	725	746	725	21	Although this is a small net cost, it is made up of a number of items. There is shortfall in budget for Gas Servicing £60k, this is offset by savings on solid fuel servicing (£30k) as systems are being replaced with gas heating and alternative systems which contributes to this saving. There has not been the requirement for additional grounds maintenance work outside of the main contract saving (£10k). There are increased costs at the Community Centres £37k for cleaning at the community centres as facilities need to be provided for the Trades Staff in the areas they are working and due to Covid require specialist cleaning support offset by general running and utility costs for these centres not being in general use.
Supplies And Services	1,188	1,260	1,268	1,260	9	This is made up of numerous variances, the most significant being £21k share of increased banking and audits costs, £19k for pre-development costs for potential HDP schemes and several offsetting variances within the responsive repairs team giving a net £8k shortfall across materials, void properties and sub-contractors. The new housing system has generated savings of (£26k) on annual maintenance costs and (£16k) on Tenant Participation costs.
Support Services	2,742	2,808	2,788	2,808	-19	Delays in implementation of the housing system phase 2 combined with resources still being required to deal with the pandemic mean that the saving of £195k has not been achieved this year. Salary savings due to vacancies in the Assets Team has reduced GF recharges.
Transport	189	147	112	147	-35	Saving on the cost of renting vans over the year (£26k) and fuel charges for the vehicle fleet (£11k).
Debt Management Expenses	40	6	6	6		
External Interest Payable	1,915	2,065	1,847	2,065	-219	No additional borrowing taken to support the HDP Capital Programme in 21/22. The focus is on acquisitions and the use of affordable housing receipts.
Contingencies		75		75	-75	The contingency hasn't been required this year.
Provision for Bad Debts	36	271	82	271	-189	Rent provision has been increased to meet current arrears levels but not to the levels anticipated for the impact of both Covid and universal credit. There has also been a small increase in the provision to meet non-rent debtors, particularly around former tenants for remedial property repairs.
Total Service Expenditure	7,010	7,478	6,919	7,478	-559	
Accounting & non service budgets						
Total Accounting & Non Service Budgets	5,710	5,137	4,895	5,137	-242	No borrowing taken for the HDP Capital programme in 2021/22.
Net Total			-645		-645	

Appendix B : Planned Savings

Strategic Category	Lead	General Fund - Potential Saving	Budget Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Actual	2021/22 Planned Savings Variance	Commentary
Transforming	Suzan Harrington	Introduce CT Penalty Scheme - NEW	Medium	5	3	2	Council Tax Penalty Scheme was not being enforced due to covid-19 but has now been reintroduced. £3,150 in Penalties has been raised in 21/22
Transforming	Dave Caulfield	Planning service review	Low	11	11	0	The planning service review has concluded with an annual recurring saving of £11k
		Total Transforming		16	14	2	
Commissioning	Suzan Harrington	Contract renegotiations	Low	168	168	0	Savings from contract negotiations
		Total Collaboration & Commissioning	0	168	168	0	
		Total		184	182	2	

Low Risk		179	179	0
Medium Risk		5	3	2
High Risk		0	0	0
Total		184	182	2

Strategic Category	Lead	HRA - Potential Saving	Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Actual £000's	2021/22 Planned Savings Variance £000's	Update/Comments
Transforming	Suzan Harrington	Process improvements /on-line transactions	High	195	0	195	The new housing/asset management system is in the process of being implemented and will be completed in 2022/23. The project has experienced resource pressures and it will take time to adapt to the new system, meaning minimal savings realised to date but this will be kept under review during and following the implementation.
		Total	-	195	-	195	

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Outturn Actual	Outturn Variance Before Carry Forwards	Carry Forward	Outturn Variance After Carry Forwards	Comments	Approved Programme & Carry Forward Proposal		
								Forecast 22/23	Forecast 23/24	Forecast 24/25
Transforming Customer Services	106,575	106,575	2,485	-104,090	104,090	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. The Call Centre continues to operate from the first floor extension at the Civic Centre and face to face appointments are being offered for the most vulnerable customers. Due to LGR, a reassessment is taking place of the requirement for wholesale changes to the Civic Centre reception and are now looking at modifying existing meeting rooms to ensure face to face services can be delivered effectively.	104,090		
Website Development	10,000	10,000	0	-10,000	10,000	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with NYCC / LGR on the horizon & a decision will be taken early in 2022/23.	10,000		
GIS System	31,380	9,000	4,560	-4,440	4,440	0	The balance is requested to be carried forward to next year to fund the Contact Centre arrangements.	26,820		
Benefits & Taxation System upgrade	21,380	15,000	7,527	-7,473	7,470	-3	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy. The remaining budget can be carried forward to next year to deliver the e-billing processes.	28,850	15,000	15,000
IDOX Planning System	15,000	10,000	1,775	-8,225	8,225	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22. The balance requested to be carried forward to continue the upgrade process to remain compliant through to march 2023.	28,225	15,000	15,000
ICT - Servers	30,000	30,000	28,212	-1,788	0	-1,788	Renewed Sophos Cybersecurity to September 2023 at a cost of £28k, no further costs to be incurred on this project.			
ICT - Software	4,694	4,000	4,000	0	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and the final invoice has been paid for £4k, no further costs will be incurred.			
Adobe Licence Replacement	15,000	15,000	0	-15,000	15,000	0	Licences replacement programme has been delayed to 2022/23, the budget is requested to be carried forward.	15,000		
Finance System Replacement	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2024/25 although this will be reviewed as part of LGR transition.	0		150,000
Committee Management System	3,000	3,000	0	-3,000	3,000	0	ModernGov software upgrade expected early in 2022/23 as part of legislative changes.	3,000		
Upgrade to Assure from M3	8,500	8,500	5,000	-3,500	3,500	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is live from Q4 2021/22, the balance of the budget is requested to be carried forward to fund the final invoices in relation to the reporting function.	3,500		

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Cash receipting System	32,500	32,500	14,900	-17,600	17,600	0	In year spend reflects completion of phase 1 system install, meaning all income is now received using Civica Pay, with transactions then being imported into PARIS each day for processing feeder files . The carry forward request is to carry out the configuration work to decommission PARIS completely, and run feeder files directly out of Civica Pay	17,600		
Northgate Revs & Bens	3,600	3,600	0	-3,600	3,600	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy.	3,600		
Asset Management Plan - Leisure & Parks	47,891	47,891	17,959	-29,932	6,000	-23,932	Most of the works for 2021/22 have been completed, of the 21/22 underspend £6k is required to be carried forward to fund Selby Parks works. A work programme for 2022/23 is currently being pulled together.	15,005	17,746	
Committee Room Microphone system	65,000	0	0	0	0	0	Specification is written and the tender has been awarded for the Committee Room microphone system. This project is due for completion early in 2022/23 with the microphones being installed and training provided.	65,000		
Car Park Ticket Machines	22,473	22,473	1,147	-21,326	0	-21,326	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the associated machine upgrades is now completed and operational. Final invoices have been received and the balance of this budget is not required.			
Industrial Units Maintenance	25,000	25,000	0	-25,000	0	-25,000	Improvements to the industrial units are subject to the outcome of a future report to Executive in respect of the future direction in light of LGR.	229,400		
Industrial Units Investment	0	20,000	0	-20,000	20,000	0	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments. A specification will be developed and issued to the market. Due to capacity issues with the team however this will be completed in the first half of 2022/23, with works commencing in Q3 of 2022/23. The forecast is therefore requested to be carried forward into 2022/23.	640,163	300,669	
Car Park Improvement Programme	520,168	100,000	29,767	-70,233	70,230	-3	Work to progress improvement to Back Micklegate and Micklegate car parks is delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. Work is in progress to maximise funding available for improvements at Britannia car park, Tadcaster. It is anticipated tenders will be issued in Q1 2022/23. A carry forward has been submitted to move the balance of the budget into 2022/23.	490,398		

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	2,900	-13,820	13,820	0	Citizens Access Portal (Revenues) has gone live in Q3 2021/22, Citizens Access Portal (Benefits) has been delayed pending review of its suitability with regards to LGR. The remaining budget will also be used for e-forms development.	13,820		
ICT - Channel Shift 3 Website & Intranet	18,000	0	0	0	0	0	Channel shift Phase 3 - Housing management CX Portal project was delayed due to Channel Shift 2 delays. As a result of the delays on these projects Channel Shift 3 will now commence in 2022/23.	18,000		
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	5,750	-12,040	12,040	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades. Upgrades will continue to take place throughout 2022/23 to align to software changes.	12,040		
ICT - End User Devices - Software / Hardware	54,760	44,000	43,443	-557	0	-557	Budget is used for the replacement hardware in relation to the digital workforce strand of the digital strategy. The 21/22 revised budget programme has been completed.	60,260	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	0	-11,770	11,770	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are being purchased for rollout this year as current tablets are nearing end life and require and upgrade, these will be purchased in 2022/23.	21,270	9,500	9,500
South Milford Retaining Wall	15,000	0	0	0	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). As progress has not yet been made we request this budget is carried forward into the next year as it is currently unknown how long the process will take.	15,000		
Waste Collection Fleet	200,000	190,570	186,495	-4,075	0	-4,075	The additional RCV was delivered at the end of November and is now in use. Final invoices have been reviewed and there is a slight saving against the budget.			
Council Play Area Maintenance	197,730	197,730	25,291	-172,439	172,440	1	A contract has been awarded for the remaining play areas with works scheduled to be completed by the end of 2022. The balance of the budget is required to be carried forward to the next financial year.	272,440		
Replacement of Vehicle Fleet	3,510	0	0	0	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational. The forecast has been updated to nil as all outstanding invoices have now been received.			
Purchase of Land	937,500	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	30,000	32,676	2,676	-2,676	0	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We have completed 9 RAS loans in 2021/22, 4 for new heating and hot water systems (including our first private sector air source heat pump), 3 new roofs, 1 bathroom and 1 DPC. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We received 2 repair loans in 2021/22. The slight overpend will be funded from the previous carry forward to 2022/23.	55,044	30,000	

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Empty Property Grants	84,886	84,886	43,104	-41,782	41,780	-2	Despite some slowdown in delivery due to covid, Empty Homes Grants remain popular and are an excellent way of sourcing much needed private rented accommodation for vulnerable households at risk of homelessness. We have completed 4 Empty Homes Grants during 2021/22. These have provided 2 self contained flats, 1 two bed house and 1 three bed house to people who are homeless or at risk of homelessness and rough sleeping. An additional 2 self contained proposals are currently being processed for completion in 2022/23 and discussions are already underway with owners about potential other schemes. Our linking of Empty Homes Grant to the homelessness service has attracted a lot of positive interest amongst our district council colleagues and it is hoped that the scheme may be extended throughout North Yorkshire Council from 2023/24.	121,780		
Disabled Facilities Grants (DFG)	813,357	396,040	495,221	99,181	-95,221	3,960	Covid-19 and supply chain delays remain an issue for contractors, increasing costs and causing delays in completing adaptations. Due to the substantial budget £814k (DFG grant £503k- £311k carry forward) the additional temporary Technical Officer was recruited until the end April 2022. The difficulty in forecasting an accurate outturn has led to a £99k overspend on the revised forecast. There have been 75 completions this year (21/22) compared with 50 last year. The forecast has been exceeded due to 2 extensions being completed in year that were expected to be completed in 2022/23. It is requested that the overspend be funded from the previous carry forward in year.	504,779	500,000	129,621
Herburn GP Surgery	0	0	0	0	0	0	Due diligence is currently underway and any investment is subject to conclusions drawn from its completion.	750,000		
Total General Fund	6,160,904	1,452,045	952,212	-499,833	427,108	-72,725		3,525,084	937,415	368,621

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
								Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	0	0	0	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in August 2022. This budget was carried forward due to the delay in Phase 2.	103,660		
St Wilfrid's Court	93,733	0	0	0	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. Thi budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works.	93,733		
Environmental Improvement Plan	108,152	40,000	33,479	-6,521	6,520	-1	Work to progress the scheme was delayed due to Covid-19. Of the 6 sites this budget is supporting one further site was completed in Q3. Works on the remaining 3 to be completed in 2022/23. The balance of the current years budget is requested to be carried forward to 2022/23 to complete the programme.	74,672		
Housing Acquisition and Development	1,701,273	20,000	0	-20,000	20,000	0	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of the fourth schemes has now been secured in Q4. This has resulted in a subsequent delay to the issue of the tender package originally anticipated in Q2. Tenders are now due to be issued in Q1 2022/23. This budget is also allocated to the purchase of S106 properties. As a result of the delays experienced the majority of the budget has been forecasted to spend in the next financial year. New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'. The forward forecast phasing has yet to be determined as the position of the schemes is yet to be confirmed.	9,391,273		
Community Centre Refurbishment	64,377	40,000	0	-40,000	40,000	0	Work to identify requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme was paused whilst we addressed other priority works which have been generated as a result of the various service suspensions resulting from Covid-19. We are now currently in the process of agreeing a programme of works to upgrade Fire Safety measures in a number of our community centres, the contract has now been let. Works were anticipated to commence in Q4, this will now all be completed in 2022/23. The balance of the budget is requested to be carried forward into 2022/23.	64,377		
Empty Homes Programme - Improvements to Property	200,000	600,000	382,031	-217,969	0	-217,969	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020 and these are now let. 3 further properties have been purchased and let in 21/22. This completes the programme. A carry forward has not been submitted as this programme has completed.	0	0	0

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Energy Efficient Programme	856,084	871,291	871,291	0	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of properties was identified for boiler and/or system upgrade this financial year. Our gas contractor has completed 340 installs in the year which included some boilers replaced due to early failure. We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates. We are also currently developing a small programme of air source heat pump upgrades where the existing solid fuel or electric only systems are beyond economical repair.	510,225	520,430	530,840
Health and Safety Improvement Programme	1,010,552	650,000	543,533	-106,467	106,460	-7	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor and have been completed this year including: 467 properties for survey; 202 bathrooms, 157 kitchens and 661 electrical surveys. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. The increase to the lead time for each kitchen continues, taking the period in excess of six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. The balance of the revised budget is requested to be carried forward to 2022/23	1,021,687	565,770	577,090
Property Refurbishment Programme	5,013,864	4,698,657	4,488,661	-209,996	209,990	-6	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor and have been completed this year including: 467 properties for survey; 202 bathrooms, 157 kitchens and 661 electrical surveys. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. Tender documentation has been completed and the contract has been awarded for a major capital voids programme. This programme of works will commence in 2022/23. The balance of the revised budget is requested to be carried forward into 2022/23.	4,187,786	3,740,890	3,838,150

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Property Investment Programme	1,381,030	881,030	738,752	-142,278	142,270	-8	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor for completion this year including upgrades to carbon monoxide detection in 621 properties. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. We have now let the contracts for works to upgrade fire safety measures in a number of our communal areas; which will also incorporate improvements (decoration etc..) to those spaces. We will be looking to commence this work early in 2022/23. The balance of the revised budget is requested to be carried forward into 2022/23.	1,069,403	435,680	444,390
	0		0	0	0	0				
Total HRA	10,532,725	7,800,978	7,057,747	-743,231	525,240	-217,991		16,516,816	5,262,770	5,390,470
Total Capital Programme	16,693,629	9,253,023	8,009,959	-1,243,064	952,348	-290,716		20,041,900	6,200,185	5,759,091

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	Annual Budget
Capital Receipts	1,247,836
Grants & Contributions	813,357
External Borrowing	2,190,000
Asset Management Reserves	740,617
IT Reserve	359,094
S106 Commuted Sums	810,000
CIL	
Borrowing	
TOTAL	6,160,904

HRA	
Capital Receipts	0
Grants & Contributions	
External Borrowing	340,255
Major Repairs Reserves	8,527,792
IT Reserve	103,660
HCA Grant Funding	60,000
S.106 Commuted Sums - affordable housing s	1,501,018
TOTAL	10,532,725

Forecast 22/23	Forecast 23/24	Forecast 24/25
1,089,427	330,669	0
504,779	500,000	129,621
0	0	0
853,893	17,746	0
326,985	89,000	239,000
0		
750,000		
3,525,084	937,415	368,621

1,878,255	0	0
0	0	0
7,021,883	5,262,770	5,390,470
103,660	0	0
0	0	0
7,513,018	0	0
16,516,816	5,262,770	5,390,470

Appendix D : Programme for Growth 2021/22 Financial Year Project Updates
Multi Year schedule for the project lifespan

Project	Lead Officer	Position @ 31 March 2022		
		In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Healthy Living Concepts Fund	Angela Crossland	30,000	(23,750)	(53,750)
Visitor Economy (Tourism & Culture) - P4G	Angela Crossland	300,670	212,132	(88,538)
Visitor Economy (Tourism & Culture) - S106 Funding	Angela Crossland	0	0	0
Celebrating Selby 950	Angela Crossland	(1,929)	(1,929)	0
HAZ Selby Sites (P4G Funded spend)	Angela Crossland	16,640	5,385	(11,255)
Low Carbon Resources	Stuart Robinson	45,000	39,362	(5,638)
Marketing Selby's USP	Stuart Robinson / Communications	50,971	0	(50,971)
Retail Experience - STEP	Duncan Ferguson	15,000	3,000	(12,000)
Legal Support	Julian Rudd	47,000	38,157	(8,843)
Towns Masterplanning (Regeneration) - P4G Funded	Duncan Ferguson	200,000	2,326	(197,674)
Towns Masterplanning (Regeneration) - Grants	Duncan Ferguson	228,167	228,167	0
Strategic Sites Masterplanning	Duncan Ferguson	50,000	19,316	(30,684)

Full Programme Position			Update
Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	
53,281	(23,750)	77,031	Of the remaining £77,031 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trails work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans. Barlow Common project still in train. To look at enhancement of visitor experience. Active travel unlikely to be pursued however, current development of disabled access at Scott Road Community Centre which will support increased community access to the building. Circa £20k.
1,021,761	212,132	809,629	the Heart of Yorkshire Brand launched, a second Residents First weekend delivered, the cross-sector Visitor Economy Advisory Board developing a number of initiatives, ongoing support for businesses impacted by Covid, the first projects in the Cultural Development Framework three year Action Plan are about to start this year (e.g. a rural arts touring programme). The ACE Priority Place status will see a range of creative arts and visitor economy projects delivered across the district in the coming years. There has been some slippage from forecast due to longer development periods and the sector continues to feel the impact of Covid. The three year budget will deliver a range of projects against the 5 priority objectives of the Cultural Development Framework. We are also currently developing the ACE National Priority Place programme which will include match fund requirements to unlock ACE and other partner investment, so the budget is fully committed.
80,000	0	80,000	£80,000 of Section 106 funding within the Visitor economy Budget. £30,000 relating to Kellingley Colliery, to be used for public artwork to create an entrance feature at the main entrance on Weeland Road, making reference to the previous use of the site as a former colliery. £50,000 relating to Staynor Hall, to also be used for public art to be integrated into the Recreational Open space and/or the Landscape Management Areas
(1,929)	(1,929)	0	Final reports have been submitted to funders. All delivery is complete, including an Audience Development Plan which builds on the findings in the Evaluation Report. National Lottery Heritage Fund have approved final activity report and financial evidence. Their final payment of (10%) will be made shortly. NLHF describe the activity as "brilliant". Arts Council England have different financial reporting requirements, which are not yet complete. Small unrequired accrual showing at year end 21/22 to be moved back into P4G Contingency
60,000	5,385	54,615	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26,850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Year to date credit relates to grant income received in advance. Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.
135,000	39,362	95,638	This funding supports the employment of a Low Carbon Projects Officer. Officer commenced in April 2021 and has progressed the agreement of a new Low Carbon Strategy and delivery of activity in the Low Carbon Action Plan. Low Carbon Projects Officer is expected to leave in June 2022 and recruitment of an effective replacement will be challenging in the context of LGR. The phasing of future spend is, therefore, uncertain.
146,212	0	146,212	Funding is used to support employment of a Communications & Marketing Officer and the Officer is in place. The Communications & Marketing Manager left in August 2021 and has not been replaced. The additional challenges of LGR mean the place branding project is unlikely to progress in the way initially planned. Options for alternative use of the funding - along similar lines to the original intention such as supporting communications around the TCF project around under consideration.
63,781	3,000	60,781	This is a fixed budget to support events, street scene improvements identified by the STEP group. The STEP group has not met for at least 18 months and the July P4G report to Executive will recommend that this remaining 60k be reallocated into the budget for the Selby Town Regen (Abbey Qtr) project (currently £1m).
139,000	38,157	100,843	Legal Support for agreements and advice associated with the P4G programme / projects. At this stage it is expected that all of this budget will be required
615,031	2,326	612,705	A contribution from this fund supported the commissioning in 2019/20 of the People and Places consultancy (Chris Wade) to develop town centre revitalisation plans. Funding of £50k has been previously used to support the MHCLG Reopening High Street Safely Fund (RHSSF) and the re-branded 21/22 Welcome Back Fund. A contribution from this fund has also been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. The next phase of the Places and Movement Study, taking on board recent consultation outcome, will be supported through this fund (Executive agreed £80k). However, the remainder of this budget is uncommitted and the July P4G report will recommend that £500k from this budget be reallocated.
228,167	228,167	0	Grant funding provided to Welcome Back Fund project and Places and Movements Study. Both areas of work have now been completed successfully with no further expenditure anticipated.
275,418	19,316	256,102	Funded due diligence work for strategic sites masterplanning, including Selby Station Gateway and consultancy costs for development of feasibility/ viability assessments, Business Cases, surveys, design, legal and valuation fees. AECOM Consultants now appointed (at a cost of up to £138k) to undertake One Public Estate (OPE) sites & east of Station Masterplan and will utilise up to £33k from this budget during 2022/23, plus £70k grant from OPE & £35k from York & North Yorkshire DODS. The remaining £223k in this budget will be recommended for reallocation in the July P4G report.

Phasing of future spend		
Forecast 21/22	Forecast 22/23	Forecast 23/24
-23,750	30,000	47,031
212,132	486,145	323,484
0	20,000	60,000
-1,929	0	0
5,385	27,900	26,715
39,362	47,819	47,819
0	48,737	97,475
3,000	60,781	0
38,157	100,843	0
2,326	612,705	
228,167		
19,316	256,102	0

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Access to Employment	Richard Beason / Julian Rudd	4,282	0	(4,282)
Growing Enterprise	Richard Beason / Julian Rudd	30,000	10,533	(19,467)
Selby TCF Revenue	Duncan Ferguson	56,542	(1,347)	(57,889)
HAZ - P4G	Caroline Skelly	7,026	12,387	5,361
HAZ Selby Streets - Grant Funded spend	Angela Crossland	13,150	13,150	0
High Street Shop Fronts - P4G	Caroline Skelly	55,000	41,201	(13,799)
High Street Shop Fronts - Grants	Caroline Skelly	123,122	123,122	0
Places and Movement Study (Leveling up Bid Support)	Duncan Ferguson	0	0	0
Tadcaster Community Sport Trust	Angela Crossland	50,000	0	(50,000)
Community Legacy Fund	Angela Crossland	2,000,000	2,000,000	0
Empty Homes	Simon Parkinson	3,751	2,500	(1,251)
Selby District Housing Trust	Phil Hiscott	124,000	5,370	(118,630)

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
19,282	0	19,282	No spend is anticipated from this budget and this 19,282 will be recommended for reallocation in the July P4G report
271,426	10,533	260,893	Budget to support one of the 10 priorities in Economic Development Framework (EDF) 2 year delivery programme as approved at the January 2019 Executive - The additional P4G budget is being used to support businesses displaced by the TCF land assembly to relocate within the district. There is still unpredictability on timing but the bulk of this spend is expected in 2022/23. A new post COVID Business Delivery Plan has been developed and is being delivered with the focus on providing a targeted Business programme through to March 2023 to include a widening of the skills support programme, addressing recruitment challenges and work to with Start-up businesses. Events and activities totalling up to £100k will be funded from this budget, together with up to £120k to support relocation of tenants from Selby Business Centre. A further £22.5 has been allocated to a separate project and therefore this budget is fully committed
56,542	(1,347)	57,889	This allocated Budget relates to the grant recovery for 2019/20 recovered from WYCA in 2020/21. The budget will be used for potential non recoverable revenue costs relating to TCF. The budget is fully committed
21,463	12,387	9,076	The Project Fund is a match contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The budget covers a programme of community engagement activities and local history events.
89,500	13,150	76,350	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26,850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Year to date credit relates to grant income received in advance. Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.
100,000	41,201	58,799	The Project fund is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. Budget covers a building improvement grant programme - the P4G money is allocated for professional fees of the HSHAZ architectural team from Buttress architects. The Selby High Street Heritage Action Zone is progressing well with a building improvement grant programme launched leading to a number of building repair to be implemented from 2022 onwards.
448,075	123,122	324,953	Heritage England Grant to support Delivery of the High Street shop fronts and HAZ P4G Programmes. Quarterly reclaims submitted to HE to reclaim qualifying expenditure incurred under these schemes
2,000,000	0	2,000,000	10% match from Selby District Council to enable a future Levelling Up Fund bid. Levelling up Fund bids for Priority Two places such as Selby District will need to be "exceptionally high quality" and focus on tangible and visible place transformation including strong focus on arts, culture, and heritage for the 3 main town centres Selby, Sherburn and Tadcaster. This budget is being reviewed as part of making a decision on the approach to be taken to Levelling Up and the Shared Prosperity Fund in Selby District and North Yorkshire. It may be that some or all of this budget is available for reallocation and a recommendation will be included in the July 22 P4G report.
162,000	0	162,000	Funding provided for developments at Tadcaster Community Sport Trust. Project has commenced and funding will be released in phases subject to agreed milestones. In progress. Grant committed.
2,000,000	2,000,000	0	This has been invested through the Two Ridings Community Foundation to ensure community projects in Selby District can be supported in perpetuity. The Heart of Yorkshire Fund was launched in November 2021 with 7 projects to value of £56k funded to date
3,751	2,500	1,251	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring 99 empty homes back into use during 2020/21. The majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.
138,850	5,370	133,480	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. A new officer has now been appointed to support the SDHT. The Trust have taken occupation of an additional 17 new affordable homes in 2018/19 delivered through new build and Section 106 acquisitions and a further 12 Section 106 acquisitions in Q1 2019/20. SDHT continue to work with SDC colleagues on the affordability and viability of new properties coming forward via the Housing Development Programme. Discussions with external providers regarding possible S106 acquisitions are also ongoing.

Forecast 21/22	Forecast 22/23	Forecast 23/24
0	19,282	
10,533	260,893	0
-1,347	57,889	
12,387	4,578	4,500
13,150	44,755	31,595
41,201	38,299	20,500
123,122	178,286	146,667
0	2,000,000	0
0	162,000	0
2,000,000	0	0
2,500	1,251	
5,370	133,480	

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Stepping Up' Housing Delivery	Phil Hiscott	4,938	501	(4,437)
Making our Assets work	Duncan Ferguson	32,551	18,402	(14,149)
Housing development Feasibility Work	Phil Hiscott	139,368	0	(139,368)
Burn	Julian Rudd / Duncan Ferguson	100,000	47,350	(52,650)
Asset Strategy	Phil Hiscott	0	0	0
Finance Support	Peter Williams	20,000	24,292	4,292
TCF Site Acquisitions Property Running Costs. Selby Business Centre Car Park	Duncan Ferguson / Phil Hiscott		(3,764)	(3,458)
TCF Site Acquisitions Property Running Costs. Selby Business Centre Industrial Units	Duncan Ferguson / Phil Hiscott	(20,040)	(19,734)	
Selby TCF Capital - WYCA Grant	Duncan Ferguson	640,014	640,014	0
New lane - Public Realm	Caroline Skelly	25,000	0	(25,000)
Selby TCF Capital - P4G	Duncan Ferguson	2,586,593	2,126,831	(459,762)
Low Carbon projects (Phase 1) CAPITAL	Gillian Bruce / Stuart Robinson	35,600	10,600	(25,000)
Town Regen Selby	Duncan Ferguson	0	0	0

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
4,938	501	4,437	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. As Government restrictions continue to ease we will be looking to recommence works to deliver the Council's Housing Development Programme. An Affordable Housing Strategy has been agreed by the Executive and is being progressed.
52,551	18,402	34,149	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barlby Rd depot, Bondgate and Burn airfield. This budget will be used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver regeneration and other beneficial uses. This will include costs associated with land and buildings acquired for TCF. Given the latter, the budget is expected to be fully utilised.
0	0	0	Budget no longer required. Future housing Development Feasibility studies to be conducted under via the Housing Revenue Account (HRA). Full project budget the was remaining at the beginning of 2021/22 (£289,368) has been moved back to contingency
500,000	47,350	452,650	Additional works associated with promoting Burn Airfield as a new settlement through the Local Plan. This includes flood modelling and mitigation; highways and transport design and assessments; legal advice on development options/collaboration; ecology and landscape; viability; urban design and planning; ground conditions; utilities and infrastructure; green infrastructure and ecology; Now awaiting outcome of Local Plan prioritisation of new settlement options. If Burn is not to be progressed then up to £420k is available to reallocate via the July P4G report
80,000	0	80,000	Work to review/agree the brief was completed pre LGR. Due to Local Government Review the development of the Strategy is on hold.
139,000	24,292	114,708	Additional support for P4G projects is now in place from October 2021.
(91)	(3,764)	3,673	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the car park of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost over the next two years. Net budget of £2,770 for the whole site for the period in question
2,861	(19,734)	22,595	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the industrial units of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost as the tenants relocate over the next two years. Net budget of £2,770 for the whole site for the period in question
940,014	640,014	300,000	Grant funding received from West Yorkshire Combined Authority relating to qualifying capital expenditure incurred as part of the TCF capital programme. Selby DC qualifying capital costs relate to Land Assembly and Property Acquisition. Funding received in current year relates primarily to grant funding provided to facilitate the council's purchase of James William House. 3 further purchases are forecast for Q1 2022/23.
200,000	0	200,000	The Project is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The project is under development with other SDC and NYCC projects that relate to the redesign of New Lane, Selby and will be delivered in 2022.
8,221,570	2,126,831	6,094,739	A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property. It also includes £4m to fund the Station Plaza element of the Station Gateway scheme. Spend to date has been on the Selby Business Centre which was acquired in December. James Cowie House which was previously purchased from the SDC funding has now been given the go ahead to claim from TCF funds, so that claim has been put through resulting in a credit to in year spend. This budget also includes £1m funding to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and the Selby TCF project. Completion of the acquisition of the Railway Club is in its final stages. It is forecast that SDC will purchase all further sites with the exception of the Business Centre using TCF funds to be reimbursed through TCF grant claim. The Selby match which will be used towards the end of the project. The grant is paid in arrears, with between 2 and 3 quarters between claim and repayment. Some of the funding allocated for land acquisition outside of (but adjacent to) the Station Gateway area could be relocated via the July P4G report.
250,000	10,600	239,400	Phase 1 project delivery fund to support approved projects flowing from the Low Carbon Working Group - projects subject to business case approval by the Executive. Following approval of the Low Carbon Strategy and the imminent departure of the Low Carbon Projects Officer, a review of potential delivery projects - and delivery resources - is currently underway. However, due to resource challenges and the impending LGR it will be difficult to spend the remaining budget in 2022/23.
1,000,000	0	1,000,000	Projects include the enhancement of Selby Market Place and Selby Park, Abbey Quarter initiative - Making space around the Abbey event ready, creating a more welcoming and accessible area. Rejuvenation of the park, enhancement of the link with the Abbey. £1m works now to be included within Galiford Try contract. Finalising scope of work. As part of the July P4G report it will be recommended that additional funds are reallocated to this budget to fund a Phase 2 of improvements to the Abbey Quarter / Park.

Forecast 21/22	Forecast 22/23	Forecast 23/24
501	4,437	
18,402	34,149	0
0		
47,350	452,650	
0	0	80,000
24,292	57,354	57,354
-3,764	-3,688	7,361
-19,734	7,388	15,207
640,014	300,000	0
0	125,000	75,000
2,126,831	0	6,094,739
10,600	239,400	0
0	1,000,000	0

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Town Centre Tadcaster	Duncan Ferguson	50,000	20,672	(29,328)
Town Centre Sherburn	Duncan Ferguson	50,000	0	(50,000)
Sherburn Projects	Duncan Ferguson	150,000	87,798	(62,202)
Tadcaster Projects	Duncan Ferguson	0	0	0
Staffing costs		1,250,190	946,824	(303,366)
Contingency		150,302	0	(150,302)
TOTAL P4G PROGRAMME		8,662,908	6,628,868	(2,034,040)

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
500,000	20,672	479,328	A Forward Framework and Action Plan has been prepared to include A659 Gateway - Britannia Car Park/Bus station area - supporting car park improvement scheme and bus station improvements for visitors. Elements of this budget will be considered through the July P4G report.
500,000	0	500,000	A Forward Framework and Action Plan has been prepared to include Low Street/Wolsey Croft, realignment of parking, improved public realm, improved surface materials, greenery, signage, and street furniture.
1,150,000	87,798	1,062,202	A range of Sherburn 'legacy' projects will be delivered by local partners. Two have been approved to date – a community cinema and roof repairs, both at the former Sherburn Girls School community venue. Investment in Sherburn including Eversley Park improvements, conversion of flat green bowling pitch, tennis court improvements. Funding that was being considered for a land assembly opportunity for a new car park will be reviewed and elements of this budget may be considered for reallocation in the July P4G report.
500,000	0	500,000	New projects in Tadcaster.
2,996,407	946,824	2,049,583	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications.
439,670	0	439,670	The balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency. Budget for the Housing Development Feasibility Work (£289,368) has been moved back to contingency as this work will now fall under the Housing Revenue Account.
25,603,531	6,628,868	18,974,663	

Forecast 21/22	Forecast 22/23	Forecast 23/24
20,672	479,328	0
0	450,000	50,000
87,798	1,062,202	0
0	500,000	0
946,824	1,260,520	789,063
0	439,670	
6,628,868	11,000,156	7,974,509

Funding Split			
External Grants	1,004,453	1,004,453	0
S106	-	-	-
Reserve Funded	7,658,455	5,624,415	-2,034,040
Total P4G Programme	8,662,908	6,628,868	-2,034,040

1,705,756	1,004,453	701,303	1,004,453	523,041	178,262
80,000	-	80,000	-	20,000	60,000
23,817,775	5,624,415	18,193,360	5,624,415	10,457,115	7,736,247
25,603,531	6,628,868	18,974,663	6,628,868	11,000,156	7,974,509

General Fund Revenue - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
NYBTG - Training Course Fees	Monies are held on behalf of the 7 North Yorkshire authorities and York for the purpose of the North Yorkshire Benefits Training Group and therefore do not belong to SDC. Money is kept in reserve and carried forward yearly for any extra joint courses or advertising campaigns etc.	17,030	9,030	9,030
Local Plan Specialist Fees	Budget is made up of reserve and GF budgets. Reserve balance for 2021/22 is £410,580 with a reserve spend of £118,728. A carry forward for the balance of the reserve is requested for £291,852.	410,580	291,852	291,852
Neighbourhood plans	Budget from MHCLG Grants for supporting Neighbourhood Plans. No further grants available for this purpose until after positive referendum and therefore budget needed to support existing and future neighbourhood plan areas.	50,569	40,895	40,895
Agency & Implementation	To enable the implementation of Phase 2 on the Housing Management Software throughout 2022/23.	34,780	34,280	34,280
hardware maintenance	Carry Forward for network PSN security requirements throughout 2022/23. The PSN service provide integrated communication for central government and the wider public sector as well as enabling applications key for providing citizen services	15,400	11,031	11,030
Homeless persons project fund	The Homeless Persons Project Fund funds projects and initiatives that support those who are homeless or at risk of homelessness to secure move-on and permanent housing solutions. The budget is made up of various DLUHC grant funding programmes which are ringfenced for homelessness services. The carry forward is therefore requested to ensure that the statutory homelessness service continues to delivery in line with the requirements of the Homelessness Reduction Act 2017 and the national Rough Sleeper Initiative.	170,471	111,057	110,000
Chairmans Charity	This carry forward is for the Chairman's budget the Chairman's year lasts until May. This figure is less than £1,000 however needs to be carried forward as the Chairman's year is May to May.	5,910	646	650
Homeless persons Gross Pay	This carry forward covers the underspend in the salaries attributed to those staff who are part of the Homeless Prevention Service that is paid by NYCC grant.	78,020	20,036	20,040
Homeless persons Gross Pay	This carry forward covers the underspend in the salaries attributed to those staff paid by MHCLG (now DLUHC) Homelessness Grant.	78,740	1,789	1,790
Dem Services Gross pay	this is to carry forward the remaining budgets for the following Democratic Services Officer £463 Legal and Democratic Support officer £5,820 - post is vacant agreed to be funded from contingency and Dem Services budget - this is the underspend for 2021/22. This will be used to fund structure and grade changes in the service	132,194	8,814	6,280
Dev Mgmt. Gross pay	2021-22 Planning backlog drawdown exec approved 9.9.21 Senior Planning Officer NSIPS Officer not yet in post	40,500	40,500	40,500
Food safety Misc.	This budget is used to procure food hygiene inspections from a third-party and due to the pandemic and the associated restrictions this has been limited during 2021-22. The cfw is requested to help cover the backlog of food hygiene inspections that has resulted in addition to those programmed to take place in the next working year and also to pay for equipment i.e. replacement probe thermometers. In addition the Council is currently taking formal enforcement action in regard to Food Hygiene offences and this budget account can also be used to help pay towards third-party legal advice with this case.	7,800	4,739	4,700

General Fund Revenue - Carry Forward Requests 2021/22

Appendix E

Description		Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Tax, bens & Debt Gross pay	This is DWP funding paid to Local Authorities to provide them with capacity to process Verify Earnings and Pensions (VEP) alerts and Real Time Information (RTI) referrals. Local Authorities were asked to used the funding to administer as many alerts/referrals as possible within the capacity provided by the funding. We have used the funding to pay for an additional staff member on a temporary contract to carry out this work. The DWP monitor the performance of the local authority to complete these alerts and they are happy with our current performance. We will need this funding carrying forward to continue to pay for this salary spend, with half a post currently agreed on a temporary contract until September 2022. We need the budget to cover any additional staffing resource that may be needed if the alerts increase.		22,330	8,550	8,550
HR Qualification course fees	C/F will be spent on staff straining - a People Plan priority - to prepare staff for the opportunities arising from LGR. Note: PDR completion/Training Planning was de-prioritised for the last two years due to the pandemic. Hence training and the budget both to be carried forward into 22/23		24,690	24,690	14,000
HR Short course fees	C/F will be spent on staff straining - a People Plan priority - to prepare staff for the opportunities arising from LGR. Note: PDR completion/Training Planning was de-prioritised for the last two years due to the pandemic. Hence training and the budget both to be carried forward into 22/23		34,650	28,913	25,000
Dev Mgmt. Agency	Carry Forward balance of approved budget for Kellingley Colliery Reserve Matters, balance of the £34k agency budget		34,000	17,062	17,060
Dev Mgmt. Agency	Carry Forward balance of 21-22 Agency budget to support the 22-23 agency staffing requirements			13,806	13,810
Dev Mgmt. Agency	Carry Forward balance of the approved drawdown for Gypsy and Traveller costs, approved at 9.9.21 Exec SD0205 Planning Inquiry cost centre Agency SD0205 0007 £16,847 Legal Fees SD0205 3103 £67,635 Specialist fees SD0205 3121 £24,150 Total £108,632		130,000	108,632	108,630
Dev Mgmt. recoverable consultant costs	Carry Forward balance of approved income budget for Kellingley Colliery Reserve Matters, balance of the £34k income budget		-34,000	-17,062	-17,060
Legal Gross pay	this is to carry forward the remaining budget for the following Solicitor (Planning) - post is vacant The funding was agreed at full Council 22/9/20. The post has been vacant since May 2021 this is the underspend for 2021/22. This will be used to fund a locum to be used instead of a permanent member of staff		7,910	6,998	7,000
Misc Grants	The funding is earmarked to match fund the development of a lift at Selby Station in line with the TCF station development. The funding has been held in this budget code until the point where the work commences. Spend is reliant on that project timeline. Project is a major development and is envisaged to complete by April 2023.		50,000	50,000	50,000
Countryside & Recreation	The money allocated int his line was intended to set up an inspection,maintenance and engagement regime for Brayton Barff.Due to the impacts of Covid-19, progress has been hampered. SDC is working alongside Yorkshire Water and alocal community group to address concerns at the site.The following are the outcome that are wanted from this work:Implement the actions deriving form the site assessment to secure and protect the biodiversity of the siteManage behaviour when accessing the siteEducate and involve the communtiy to protect this green site for future generations.Exploration of a partnership to manage the site is also underway.		15,029	15,029	15,030

Description		Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
CS partner contributions	This budget is made up of OFPCC grant contributions and is protected by the grant agreement in place. Carry forward request includes the outstanding grant payment from the OPFCC to Selby District Council from 2020/2021 which is awaited.			7,057	7,060
Partnership Development	Money earmarked to support community centre surveys at Staynor Hall. Awaiting start date due to building delays.		10,000	9,315	3,650
GF Contingency	Balance of General Fund Contingences to carry forward to support the council with on-going pressures		693,478	693,478	693,470
TOTAL TO APPROVE			2,030,081	1,541,137	1,517,247
Dev Mgmt. Agency	To carry forward agency budget of £363,000 as approved to use the 2021/22 income surplus to be carried forward to 2022/23 to cover the cost of agency staff for the full 12 months of 2022/23. Approved by Decision Notice 4.3.2022 The carry forward is also approved as part of the above Decision Notice		363,000	363,000	363,000
TOTAL TO CARRY FORWARD			2,393,081	1,904,137	1,880,247

General Fund Capital - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Transforming Customer Services	As SDC has been identified as one of the hubs, following LGR, the budget is required for the layout once agreed. Works in respect of the Contact centre move have come to a halt, waiting for a uniformed approach following LGR. We are currently carrying out appointments in the Committee Room, however drop in an walk in's are increasing with little facility to see a customer privately.	106,575	104,090	104,090
Asset Mgmnt Leisure Park	Lower than expected costs for works in 2021/22 has created a significant underspend of which a proportion can be released as a saving. Funds are required to support works to Selby Park over and above the 22/23 budget. A condition survey is taking place and are awaiting the results.	47,891	29,932	6,000
Council Play areas manintenance	This capital budget is for phase 2 of a 3 year programme. Works have been completed to one site and a contract has been awarded with draft design plans produced for the other sites. Whilst Covid impacted on both year 1 and year 2 of the programme all works will still be completed by the end of 2022/23 in line with the original 3 year programme.	197,730	172,439	172,440
Adobe Licence	As part of the Licence Replacement programme we are committed to renewing our Adobe Licences across the organisation.	15,000	15,000	15,000
Digital workforce	Carry forward request is for replacement mobile hardware 25 x trade tablets are being purchased as the current tablets are no longer supported. The carry forward request supports the digital workforce programme	11,770	11,770	11,770
Website development	The Website/ Intranet both require an platform update to ensure we remain on supported hardware/software. The Captial investment will be used to upgrade to a supported version to enable the seamless transition to a new website /intranet deliverable as part of the LGR project.	10,000	10,000	10,000
	Carry Forward to be used for upgrades and changes to the Northgate Suite of applications used in the Revs & Bens Business Unit.	3,600	3,600	3,600
Upgrade to Assure from M3	Remaining budget to be used to complete the migration project from Northgate M3 to Northgate Assure in Q1 2022/23	8,500	5,000	3,500
Cash Receipting System	To be used to complete Phase 2 of the CivicaPay migration project from Northgate PARIS in Q1 2022/23	32,500	14,900	17,600
GIS System	To be used to purchase ARCGIS Pro for the organisation.	9,000	4,440	4,440
Revs & Bens Upgrade	To be used to maintain/develop the Revenues & Benefits software throughout 2022/23 Throughout the year legislative changes will need to be implemented that will not be government funded so therefore timely upgrades will need to be applied to ensure the system is processing data accurately.	15,000	7,473	7,470

General Fund Capital - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Channel Shift 2	Carry Forward to be used for upgrades and changes to the Northgate Suite of applications used in the Revs & Bens Business Unit. Remaining budget to be used to complete the migration project from Northgate M3 to Northgate Assure in Q1 2022/23 To be used to complete Phase 2 of the CivicaPay migration project from Northgate PARIS in Q1 2022/23 To be used to purchase ARCGIS Pro for the organisation.	16,720	13,820	13,820
Disaster recovery	Implement changes to the infrastructure to enhance our DR arrangements. The improvements will include upgrades to Oracle /SQL servers to ensure they are future proof to any software upgrades we have throughout the year	17,790	12,040	12,040
Empty Property Grants	The full Empty Homes Grant budget has not been spent in 2021/22. However, two schemes have been committed but were not completed by year end. The carry forward is requested in order to ensure these grants can be fully discharged upon completion of the eligible work.	84,886	41,782	41,780
Industrial Units Maintenance	TBC	20,000	20,000	20,000
Car Park Improvement Programme	TBC	100,000	70,233	70,230
IDOX Planning system	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensures that we remained PSN compliant. The anticipated updates expected to be completed in Q4 have not yet been completed, therefore the balance requested to be carried forward.	10,000	8,225	8,225
Committee Management System	The ModernGov software upgrade as part of legislative changes has been delayed into 2022/23 and the budget is required to be carried forward	3,000	3,000	3,000
DFG	Over committed funds against estimates. To pull back funds originally expected to be spent in 22/23 which were committed in Q4 on 2 property extensions.	396,040	-95,221	-95,221
Empty Homes Grants	Slight over commitment of funds against estimates. To pull back funds originally expected to be spent in 22/23 which were committed in Q4.	30,000	-2,676	-2,676
	Grand Totals	1,136,002	449,847	427,108

Housing Revenue Account- Carry Foward Requests 2021/22

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Clothing & uniforms	Tendering for the replacement of Property Services staff uniform has been significantly delayed as a result of Covid. However, with the greater relaxation of restrictions post Christmas, we have finally ben able to issue the tender and, more importantly, secure samples for the team to test. This process is now complete and we are currently awaiting the winning supplier providing access to their ordering software so we can request the replacement unit for the team. It is therefore essential this money is carried forward to enable this to occur.	18,627	18,627	18,630
Grand Totals		18,627	18,627	18,630

HRA Capital - Carry Forward Requests 2021/22

HRA Capital

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Environmental Improvement Plan	This funding has been earmarked to support a project being delivered by colleagues in the Contracts and Procurement team. Unfortunately progress has been slower than anticipated due to issue with materials and labour availability. This carry forward is in addition to the budget moved to 22/23 at Q2.	40,000	6,521	6,520
Housing Development scheme	This budget is required to support the purchase of S106 properties and to extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing committed sums. This carry forward is in addition to the budget moved to 22/23 at Q3.	20,000	20,000	20,000
Community centre refurb	This funding has been earmarked to support fire safety upgrades in the Council's community centres. Works have been identified and a contract now awarded. Unfortunately works have been delayed due to resource shortages within Property Services.	40,000	40,000	40,000
H&S Improvement programme	This funding is required to support the Council's Health and Safety Improvement Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available less £15,207 which is to be vired to cover a slight overspend due to materials cost increases in SZ5047 1031.	650,000	106,460	106,460
Property improvement programme	This funding is required to support the Council's Property Refurbishment Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available.	4,713,864	209,990	209,990
Property investment programme	This funding is required to support the Council's Property Investment Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available.	881,030	142,270	142,270
Grand Totals		6,344,894	525,241	525,240

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Report Reference Number: S/22/2

To: Scrutiny Committee
Date: 30 June 2022
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Councillor Cliff Lunn, Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Treasury Management – Quarterly Update Q4 - 2021-22

Summary:

The Scrutiny Committee is asked to consider the report of the Chief Finance Officer which reviews the Council's borrowing and investment activity (Treasury Management) for Q4 and presents performance against the Prudential Indicators.

The Quarter 4 report was considered was considered by the Executive at its meeting on 26 May 2022.

Recommendation:

The Scrutiny Committee is asked to consider the content of the reports and make any comments on the Council's treasury management.

Reasons for recommendation

The Committee is asked to consider the information as set out in the reports as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the reports is required in order to comply with the Treasury Management Code of Practice.

1. Introduction and background

1.1 Please see section 1 of the report considered by the Executive on 26 May 2022 attached at Appendix A.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 26 May 2022 attached at Appendix A.

3. Alternative Options Considered

3.1 None applicable.

4. Implications

4.1 Legal Implications

4.2 Please see section 4 of the report considered by the Executive on 26 May 2022 attached at Appendix A.

4.3 Financial Implications

4.4 Please also see section 4 of the report considered by the Executive on 26 May 2022 attached at Appendix A.

4.5 Policy and Risk Implications

4.6 Not applicable.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the reports enables the Council to monitor its treasury management arrangements and to ensure that the Treasury Management Code of Practice is complied with.

4.9 Resource Implications

4.10 None applicable.

4.11 Other Implications

4.12 Not applicable.

4.13 Equalities Impact Assessment

4.14 Not applicable.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on treasury management are welcomed.

6. Background Documents

6.1 None.

7. Appendices

Appendix A – Executive Report from 26 May 2022

Appendix B – Appendix A of Executive Report from 26 May 2022

Contact Officer:

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Report Reference Number: E/22/3

To: Executive
Date: 26 May 2022
Status: Key Decision
Ward(s) Affected: Ward(s) affected by report or list all if affects the whole district
Author: Peter Williams, Head of Finance
Lead Executive Member: Councillor Cliff Lunn – Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report to 31st March 2022

Summary:

After carry forwards of £1,880.2k, which are detailed in Appendix E, the full year revenue outturn in the general fund is a surplus of (£1,619k) driven primarily by favourable variances across a number of income streams. In the HRA, full year revenue outturn after carry forwards of £18.6k, is a (£645k) surplus for the HRA, with lower borrowing costs and bad debt provision offset by lower rents. The key variances are highlighted in the report with further detail in Appendix A.

General Fund planned savings were just £2k short of the (£184k) target, details can be found in Appendix B. As previously reported, the £195k saving in the Housing Revenue Account for the housing system however was not achieved this year as it is predicated on the implementation of phase 2 of the housing system which has been further delayed to next financial year.

The capital programme was underspent by (£1,243k) at the year end. Of this (£500k) related to the General Fund. The most significant underspends being on play area refurbishment, car park improvements and office reception alterations. This is offset by higher than expected spend on external grant funded Disabled Facilities Grants. It is proposed that all but (£72.7k) of the General Fund underspend be carried forward to enable projects to be completed in 22/23. There is an HRA underspend across a number of programmes totalling (£743k). It is proposed that £525k is carried forward and (£218k) is taken as a saving as it is no longer required following the conclusion of the Empty Homes Programme.

Headlines can be found in the report below with a more detailed analysis in Appendix C.

Programme for Growth spend was £6,629k in the year, which was £2,034k lower than budget. Of the in-year spend, £947k was staffing costs. There was significant spend reported in quarter 4 including £2.6m on the purchase of Selby Business Centre as part of the Transforming Cities Fund project which was completed in December and £2m invested into the Community Legacy Fund with Two Ridings. Project by project progress is shown in Appendix D.

Recommendations:

Recommendations:

It is recommended that Members approve:

- i) The revenue General Fund and HRA carry forward proposals totalling £1,517.2k and £18.6k respectively as set out in Appendix E.
- ii) The capital General Fund and HRA carry forward proposals totalling £427.1k and £525.2k respectively as set out in Appendix E.
- iii) The carry forward of the Programme for Growth funds as set out in Appendix D totalling £2,034.0k.
- iv) The surplus on the General Fund be transferred to the Business Rates Equalisation Reserve.
- v) The HRA surplus be transferred to 'HRA Major Repairs Reserve to support the future capital programme.
- vi) A virement from the covid contingency of £91.59k is proposed in 2.4 to cover the additional financial support required for the leisure service.

Reasons for recommendation

To allow projects and initiatives not completed in year to be rolled over to the following year and to make adequate appropriations to reserves in the General Fund and HRA to mitigate future spending priorities.

1. Introduction and background

- 1.1 The revenue budgets and capital programmes were approved by Council on 18 February 2021, this report and associated appendices present the financial performance as at the end of the financial year.
- 1.2 The country has continued under some levels of Covid-19 restrictions in 2021/22. Many staff have continued to work from home and some resources continue to be diverted towards the Council's response as measures have relaxed.
- 1.3 Covid emergency grant schemes for businesses are now closed with reconciliation exercises mostly completed.
- 1.4 The estimated financial impacts for the year as a result of Covid-19 have been recorded in monthly returns to the Ministry for Housing, Communities and Local

Government (MHCLG). This equates to £2.6m of additional pressures on income and costs when compared to pre-pandemic budget levels.

2. Main Report

General Fund Revenue

2.1 For the year 2021/22 after proposed carry forwards, the Council's General Fund activities resulted in a surplus of (£1,619k). Details of the variances against budget are set out at Appendix A.

2.2 The table below shows the summary position at the end the financial year.

General Fund Account 2021/22 Outturn	Latest Approved Budget £000's	Outturn £000's	Outturn Variance £000's
Service Income	-37,009	-37,064	-55
Service Expenditure	49,614	48,289	-1,325
Accounting adjustments / non-service budgets	-12,605	-12,844	-239
Total Surplus / Deficit	0	-1,619	-1,619

2.3 The main forecasted variances against the General Fund are:

- A net saving of (£277k) on the waste and recycling service. The key components of this are:
 - Commodity payments savings (£423k) driven by a significant increase in the rate per tonne received for paper and card.
 - A £115k higher than budget increase in inflation on the contract and additional contract costs for the waste fleet maintenance and gate fees.
- Due to the number of large planning applications including those from the transforming cities fund project, total planning income ended the year at £1,543k which was £152k higher than budget. The total income in the original budget was £981k but £410k of additional income was vired to expenditure in order to ensure resourcing levels were sufficient to cater for the increased level of applications.
- The commercial and other waste services have successfully maintained and grown the customer base resulting in an additional (£103k) of income in the year.
- Additional income has also been generated from land charges (£61k), it was expected that an increase in customers accessing the service

themselves at the Civic Centre would reduce the fee charging service, but office closures as a result of the pandemic has meant this has not occurred this year.

- In addition, the contract for the use of the Summit premises as a vaccination centre was extended to 31 March 2022 and has generated an additional (£114k) of income.
- Improved investment interest returns have resulted in an additional (£74k) of income in year, driven by better property fund returns and increase in the Bank of England base rate.
- The Council has received (£483k) of unbudgeted new burdens income in the year relating to the administration of business grant and test and trace schemes, local elections and audit fee increase mitigation following the Redmond Review.
- Salaries at the end of year were slightly favourable to budget once the vacancies in the trades team are recharged to the HRA. This was in part due to continued vacancies into quarter 4.
- There is a (£47k) saving on the drainage board levies due to the difference in inflation on the fees compared to what was assumed in the budget.
- Savings have been generated on Building Control Partnership fees (£52k) due to improved margins, IT costs (£52k) and lower than expected requirements from external HR support (£62k).
- Audit fees were £45k higher than anticipated which was partly offset by new burdens income received from the Redmond Review of (£17.7k) to help reduce the impact of increasing fees.
- The contingency budgets were underspent in the year, but the balance is proposed as a carry forward to 2022/23. Breakdown of contingency budgets is below:

Contingency	Budget £k	Actual £k	Carry Forward Proposal £k
Operational	413	153	260
Commissioning	113	107	6
Covid-19	1,550	1,420	130
Local Government Reorganisation	150	-	150
Covid-19 additional resources	500	353	147
Total	2,726	2,033	693

- 2.4 As a result of covid-19, the approved budget for 2021/22 contained an additional £880k of support for the leisure service provided by IHL. Under the terms of the agreement, any additional losses of income above this estimate would be covered by Selby District Council. The end of year draft figures from IHL indicate that an additional £91.59k of support will be required for 21/22. The report assumes that this will be funded from the covid contingency, subject to approval of a recommendation in this report.

Housing Revenue Account (HRA)

- 2.5 The outturn shows a (£645k) surplus which will result in an increase in the transfer to the major repairs reserve from £3,589k to £4,234k.
- 2.6 The table below shows the summary position at the end of the financial year. Full details of variances against budget are set out at Appendix A.

Housing Revenue Account – Outturn	Budget £000's	Outturn £000's	Variance £000's
Net Revenue Budget	8,713	7,877	(836)
Dwelling Rents	(12,302)	(12,111)	191
Net (Surplus) / Deficit transferred to Major Repairs Reserve	(3,589)	(4,234)	(645)

- 2.7 The main forecasted variances against the HRA surplus are:

- (£461k) saving on interest and borrowing charges following reduced requirements for the housing development programme.
- The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19.
- Rent collection over the year shows a £191k shortfall. The main driver being that rents were set in line with business plan assumptions but have had the compounding impact of not replacing homes in line with those assumptions. For every property sold under right to buy, the aim was to replace with another property. In 2021/22 14 have been sold and 3 purchased. Collection rates are slightly below target in 21/22 attributable to the pandemic and have seen a steady increase in DWP/UC claimants. Formal recovery is taking place in line with government procedures and have reverted to pre-pandemic timescales.
- Offsetting the rent shortfall, a bad debt provision was set at a high level to cater for the impacts of covid-19 and universal credit, but arrears have not been as high as anticipated resulting in a (£189k) saving against budget.
- Contingency budgets of (£75k) were not required in the year resulting in a saving.
- Improved interest rates on cash investments following increases in the Bank of England base rate resulted in an additional (£27k) over and above budget.

Planned savings

- 2.8 Many of the savings were pushed back to 2024/25 as part of the latest Medium Term Financial Strategy. Three savings remain in the General Fund totalling £184k with just a £2k shortfall from the council tax penalty scheme which following delays in its implementation was implemented in 2021/22.
- 2.9 The HRA has a budgeted savings target for 2021/22 of (£195k) which relates to efficiency savings following implementation of new Housing and Asset Management System. The second phase of the implementation is due to go live in 2022/23 and as such, as mentioned in earlier reports, savings have not been realised.

Details of all planned savings can be found in Appendix B.

Capital Programme

Capital Programme 2021/22	Full Year Budget £k	Full Year Outturn £k	Full Year Variance £k	Proposed Carry Forward £k	Full Year Variance after Carry Forward £k
GF	1,452	952	-500	427	-73
HRA	7,801	7,058	-743	525	-218
Total	9,253	8,010	-1,243	952	-291

- 2.10 The capital programme shows an underspend before carry forwards of (£1,243k) of which (£500k) is in the general fund and (£743k) in the HRA. Details of the programme can be found in Appendix C.
- 2.11 The following are the most material underspends in the General Fund :-
- Civic Centre reception works of (£104k) have been delayed while plans are reconsidered in light of local government reorganisation.
 - Car park improvement programme underspend of (£70k) due to Portholme Crescent being used as a covid-19 walk in testing site.
 - Council play area refurbishment programme (£172k) underspent, contracts have been awarded with works not expected to complete by the end of 2022.
 - Disabled Facilities Grants were rephased earlier in the year, but two extensions that were not expected to complete until 2022/23 have been able to complete in year. This has resulted in a £99k overspend on this fully grant funded programme, so a proposal to carry forward the overspend is included in the carry forward proposal.
- 2.12 In December, the Executive approved in principle the use of £750,000 of the Community Infrastructure Levy (CIL) funds generated from development in Sherburn and the district to contribute to the extension of Beech Grove Medical Centre Sherburn. The Council has a legal duty to ensure that subsidy control rules are complied with when allocating public funds and therefore the due

diligence is currently underway. The project has been added to the capital programme with spend forecast in 2022/23 and subject to the required due diligence.

- 2.13 The HRA underspend is predominantly across the housing improvement and investment programmes which have seen delays as a result of the pandemic and resource shortages.
- 2.14 Net of carry forwards, the General Fund shows a saving of (£73k) on the programme which is mainly driven by (£21k) saving on the car park ticket machine project, (£25k) budget for industrial unit maintenance and (£24k) on leisure capital maintenance which are no longer being required as 22/23 budgets are sufficient to cover any requirements.
- 2.15 Net of carry forward, the HRA programme shows a saving of (£218k) which is from the Empty Homes Programme. Following the purchase of ten properties as part of the programme it has now been completed and no carry forward of the balance is proposed.

Programme for Growth (PfG)

Programme For Growth 2021/22	Full Year Budget £k	Full Year Outturn £k	Full Year Variance £k
Expenditure	8,663	6,629	-2,034
Funded by :			
Reserve	-7,659	-5,625	2,034
Grant Funding	-1,004	-1,004	0

- 2.16 Following approval of additional projects, the total programme for growth for delivery from 2021/22 onwards is £25,603k. £6,629k of this was spent by the close of Q4 of which £947k was spent on P4G funded posts across the Council delivering on key Council Plan priorities and including staff in Economic Development & Regeneration, Communities & Partnerships, Planning and Communications.
- 2.17 In year spend includes £2,000k on the Community Legacy Fund and £2,742k on the Transforming Cities Fund (TCF) project including the acquisition of Selby Business Centre.
- 2.18 Excellent progress has been made across a range of other project areas too including Visitor Economy, Towns Revitalisation and Selby High Street Heritage Action Zone. Additional detail on delivery can be found in Appendix D where there is a project-by-project breakdown.
- 2.19 There are a number of projects where funding may not be fully spent (e.g., Burn; marketing Selby's USPs; Retail Experience – STEP; Towns Masterplanning –

Regeneration; Access to Employment) and there is an opportunity to reallocate this within the programme to ensure:

- other important P4G projects can be fully delivered
- that the P4G funded staff resource is in place to deliver the multi-year programme which extends into 2023/24, which is the first year of the new North Yorkshire Council.

2.20 A report will be brought back to Executive in July outlining proposals to re-allocate money within the P4G programme.

Proposed Carry Forwards

2.21 There are a number of carry forwards which are all itemised in Appendix E. The highest value items of note are:

2.22 General Fund Revenue - £1,880.2k (£1,517.2k to approve)

- £693k of contingency balances as detailed in point 2.3 of the report which will help to support 22/23 budgets.
- £526k of planning resourcing budgets of which £363k has already been approved for carry forward as part of a previous report to Executive indicating spend expected to be predominantly in 2022/23.
- £292k of local plan specialist fees which will be incurred over the duration of delivery.
- £110k of grant funded homelessness project budget.

2.23 General Fund Capital - £427.1k

- £172k carry forward for the work required to the council play areas which have been impacted by covid-19 but contracts have been awarded to complete the remaining 2 schemes in 2022/23.
- £105k carry forward required for the transforming customer services project which has been delayed due to Covid-19 and reconsidering proposals in light of local government reorganisation.
- £104k to support the housing system implementation, phase 2 is set to go live in 2021/22.
- £70k to continue the car park improvement programme which has been delayed due Portholme Crescent being used as a walk in testing centre for covid-19.
- There are two negative carry forwards where overspends have occurred in year as a result of too much budget being phased into 2022/23 at an earlier quarter. In both instances, expected delays were partly mitigated leading to improved delivery in quarter 4. These are the Disabled Facilities Grants programme (£95.2k) and Home Improvement Loans (£2.7k).

2.24 HRA Revenue - £18.6k

- The budget for replacement of staff uniforms has been delayed due to impacts of covid-19 on the procurement process. Samples have now been received and the order is expected to be completed in 2022/23.

2.25 HRA Capital - £525.2k

- It is proposed that £459k of underspends across the property investment and refurbishment programmes plus the health and safety improvements programme are carried over. The works are still required on the housing stock, but there have been challenges with access to properties and availability of trades in 2021/22 to carry out the level of works required.
- Community Centre fire safety upgrade programme budget of £40k to be carried forward to allow these works to be completed. Contractor has not been appointed but work will be carried out in 2022/23.

2.26 Programme For Growth - £2,034k

- The TCF programme site acquisitions budget is showing as underspent, but this is mainly due to the purchase of James William House in October 2020, which was originally P4G reserve funded, but can now be claimed from WYCA. A claim was submitted for this in quarter 4.
- Staffing costs were £303k lower due to vacancies in the teams.
- There were other underspends across a number of projects as detailed in Appendix D, and a number of projects that are to be considered for reallocation of funds as part of a future report to Executive in July 2022.
- Across a number of projects, details of which can be seen in Appendix D.

3. Alternative Options Considered

3.1 Not applicable.

4. Implications

4.1 Legal Implications

4.1.1 There is a legal requirement to balance the budget.

4.2 Financial Implications

There are no financial implications beyond those highlighted in the report.

4.3 Policy and Risk Implications

Slippage in capital programmes and programme for growth could see increased budget pressure from rising prices of materials and suppliers in future years. Projects are keeping this under review and looking to mitigate increases within existing budgets through project re-engineering plus reserves to help mitigate prices increases

4.4 Corporate Plan Implications

The financial position and performance against budget is fundamental to delivery of the Council Plan, achieving value for money and ensuring financial sustainability.

4.5 Resource Implications

The pandemic has put considerable pressure on the Council to deliver all of its priorities from the Council plan in addition to the new requirements as a result of covid-19 and LGR. An additional £500k has been put into the 2021/22 budget to cater for additional staffing requirements to deal with backlogs of work as a result of the pandemic of which £353k has been allocated to assist the planning service.

4.6 Other Implications

None.

4.7 Equalities Impact Assessment

There are no equalities impacts as a direct result of this report.

5. Conclusion

5.1 The report proposes £2,851.2k of carry forwards in the general fund and HRA revenue and capital programmes of which £2,488.2 requires approval in the recommendations in this report plus £2,034k on the programme for growth.

5.2 The general fund outturn shows a (£1,619k) surplus after carry forwards for the year driven predominantly by income. It is recommended that this surplus is transferred to the business rates equalisation reserve to support future spending pressures.

5.3 The housing revenue account is forecasting a (£645k) surplus after carry forwards driven by lower external borrowing and lower provision requirements partially offset by lower rents. It is recommended that the surplus is transferred to the major repairs reserve to help fund the housing investment programme.

5.4 There has been increased pressure on resources and capacity to deliver the Council's priorities with covid-19 and local government reorganisation requiring considerable resource throughout the financial year. The pressure from local government reorganisation is almost certain to continue into 2022/23.

6. Background Documents

None.

7. Appendices

Appendix A – General Fund and Housing Revenue Account Revenue budget exceptions.

Appendix B – General Fund and Housing Revenue Account Savings.

Appendix C – General Fund and Housing Revenue Account Capital Programme

Appendix D – Programme for Growth.

Appendix E – Proposed Carry Forwards

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GF Management Accounts 2021-22
Results as at 31st March

General Fund

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Variances	Comment
	Actual Ek	Budget Ek	Budget Ek	Actual Ek	Budget Ek	Year to date Actual Ek	
Income							
Investment Income	-612	-300	-300	-374	-300	-74	Interest rates on council investments have steadily improved as a result of the recent sustained increases to the Bank of England base rate. The average interest rate achieved for 21/22 was 0.24%, resulting in a budget surplus of £56k. Property fund revenue returns performed higher than estimated.
Recharges	-11,293	-11,375	-11,440	-10,844	-11,440	596	There has been a net reduction in recharges to the HRA of £214k after taking in to account support service charges below, the main driver for this saving is the vacancy level in the Trades Team due to recruitment challenges which will to some degree be addressed by the service restructure. Further to this savings across services including salaries has reduced support service costs below, these lower costs have a corresponding on the recharge income. Increased External Audit & Bank Charge costs recharged to the HRA of (£20k) slightly offset this.
Customer & Client Receipts	-4,291	-4,785	-6,010	-6,094	-6,010	-84	Planning has exceeded its budget in total across all income streams by (£135k) due to large applications. The extended use of the Summit Premises as a vaccination centre to 31 March has generated (£114k) from rental income, Commercial Waste showed an improved position of (£41k), this is due to maintaining and increasing the customer base through the pandemic and recycling services. Other waste service income exceeded budget by (£51k) including recycling credits and the provision of bins. Land Charges income exceeded budget by (£61k) due to the volume of searches requested. CIL Administration (£28k) as a proportion of CIL receipts from developers to manage the funds, Property & Civic Centre Rental income (£45k) from shared facilities charges and other accrued charges due. Offsetting this is £246k Rent Allowance and Rebate shortfall, an increase in debtors for overpayments and an increase in bad debt provision, there are savings against debt write offs in year and benefit payments. There is a shortfall of industrial unit income £37k from occupancy levels due to condition, the approved investment programme will contribute to rectifying it. There is a shortfall against Council Tax & NDR Court Costs still impacted by the pandemic £45k. There are a number of smaller variances that make up the balance.
Government Grants	-10,772	-11,502	-9,911	-9,920	-9,911	-10	Housing Benefit resource management grant (£18k) received offset by reduced Admin Subsidy £7k.
Other Government Grant	-2,686	-1,823	-2,022	-2,428	-2,022	-406	Additional new burdens funding to support costs incurred for Covid 19 (£386k) of which some was used to cover additional hours and overtime to manage in particular covid grants, services have generally absorbed the costs. Other grants include Transparency (£8k), Ctax Annexes Discount (£12k).
Other Grants/Contributions Etc	-30,615	-1,009	-7,326	-7,404	-7,326	-77	Additional New Burdens funding received for Local Elections and Redmond Review and Covid work.
Total Service Income	-60,269	-30,794	-37,009	-37,064	-37,009	-55	
Expenditure							
Employees	8,154	8,264	8,863	8,598	8,863	-265	There was a £358k Vacancy factor target for the year, a surplus on employee costs has been achieved essentially exceeding this target. A significant proportion of this saving relates to the Assets Team (£241k) which is 100% rechargeable to the HRA, which is reflected in the recharges line above.
Premises	815	815	996	1,021	996	25	£29k is for additional grass cutting from April to September outside of the agreed contract, Play Area repairs £19k, Contact Centre £11k in the main due to rent review charges, estimated costs of running the Summit as the vaccination centre £11k offset by income and Car Park costs including NDR £15k. This is offset by repair and utility savings at the Contact Centre premises (£42k) and Closed Burial Ground Maintenance (£26k).
Supplies And Services	37,650	8,610	18,746	18,423	18,746	-323	There is a net saving (£277k) for the waste and recycling service, including Commercial Waste, significant savings on commodity payments calculated using costs for bulking, haulage, processing and the offset for income received for recycling materials. Over the year there has been a significant increase in the rate per tonne received for paper and card, this income and that for cans, plastic and glass is offset against the cost that would be levied to us by Urbaser Ltd. This saving is offset in part to inflation on the contract anniversary being higher than budgeted and additional contract costs for the waste fleet maintenance and gate fees. There are savings on the Building Control contract fee (£52k), this is from a higher than expected surplus for the final 20/21 accounts and an estimated surplus return for 21/22 which is netted out against the contract fee. Savings have been achieved in IT on specialist & software fees (£52k). The requirement for HR support from NYCC was not high as anticipated (£62k), Member Funding Framework uncommitted budget (£35k). There are also increased costs for Bank Charges for the volume of card payments £27k additional Audit Fees £45k for 20/21 & 21/22, £33k for specialist support for Leisure Services and increased recharges from NYCC for Legal Service support £27k.
Transport	114	145	152	124	152	-28	Various car allowance savings across services as a result of reduced travelling due to Covid-19 restrictions and vacancies in some services.
Benefit Payments	10,268	11,610	9,917	9,627	9,917	-290	There continues to be a reduction in housing benefit claims caseload as Universal Credit continues to roll out. As mentioned in Customer & Client receipts, there is a reduction in income from overpayments and reduced write offs.
Support Services	8,201	8,085	8,085	7,688	8,085	-398	See comment above in recharges for offset and explanation.
Third Party Payments		-23	973	973	973		
Drainage Board Levy	1,739	1,814	1,807	1,760	1,807	-47	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	77	75	75	75	75		
Contingency		2,400					
Total Service Expenditure	67,017	41,795	49,614	48,289	49,614	-1,325	
Accounting - Non Service budgets							
Total Accounting & Non Service Budgets	-6,748	-11,002	-12,605	-12,843	-12,605	-238	
Net Total				-1,619		-1,619	

HRA Management Accounts 2021-22
Results as at 31st March
HRA

	Previous Year	Latest	Year to Date		Variations	Comment
	Actuals	Approved Budget	Actual	Budget	Year to date Actual	
	£k	£k	£k	£k	£k	
Income						
Investment Income	-101	-38	-65	-38	-27	Interest rates on council investments have steadily improved as a result of the recent sustained increases to the Bank of England base rate. The average interest rate achieved for 21/22 was 0.24%, resulting in a budget surplus of £27k.
Garage Rents	-102	-107	-91	-107	16	A shortfall in Garage income as sites have been identified and cleared for HDP schemes, the budget has not been reduced to reflect that position.
Housing Rents	-12,010	-12,302	-12,111	-12,302	191	Ongoing shortfall in rents against budget. This follows the ongoing impact of Covid-19 on households and delays to planned 1 for 1 replacement of homes sold through Right to Buy.
Customer & Client Receipts	-507	-150	-192	-150	-41	Income returns for alternative heating system installs (£30k) partly offset increased gas servicing charges in premises. Increase in recharges to former tenants for remedial work after termination of tenancy (£15k) offset by reduced administration receipts from the sale of council houses. Only 14 were sold against business plan assumptions of 20, £8k.
Recharges		-18		-18	18	Internal rechargeable works on corporate buildings have not been taking place due to Covid-19 restrictions and prioritisation of resources available, therefore no charges raised in this financial year.
Total Service Income	-12,720	-12,616	-12,460	-12,616	156	
Expenditure						
Employees	69	123	70	123	-53	Carried forward budget for agency staff has not been utilised, instead offsets increased reliance on sub contractors, there are also small savings on Cleaning Staff and Housing Enforcement officer posts.
Premises	831	725	746	725	21	Although this is a small net cost, it is made up of a number of items. There is shortfall in budget for Gas Servicing £60k, this is offset by savings on solid fuel servicing (£30k) as systems are being replaced with gas heating and alternative systems which contributes to this saving. There has not been the requirement for additional grounds maintenance work outside of the main contract saving (£10k). There are increased costs at the Community Centres £37k for cleaning at the community centres as facilities need to be provided for the Trades Staff in the areas they are working and due to Covid require specialist cleaning support offset by general running and utility costs for these centres not being in general use.
Supplies And Services	1,188	1,260	1,268	1,260	9	This is made up of numerous variances, the most significant being £21k share of increased banking and audits costs, £19k for pre-development costs for potential HDP schemes and several offsetting variances within the responsive repairs team giving a net £8k shortfall across materials, void properties and sub-contractors. The new housing system has generated savings of (£26k) on annual maintenance costs and (£16k) on Tenant Participation costs.
Support Services	2,742	2,808	2,788	2,808	-19	Delays in implementation of the housing system phase 2 combined with resources still being required to deal with the pandemic mean that the saving of £195k has not been achieved this year. Salary savings due to vacancies in the Assets Team has reduced GF recharges.
Transport	189	147	112	147	-35	Saving on the cost of renting vans over the year (£26k) and fuel charges for the vehicle fleet (£11k).
Debt Management Expenses	40	6	6	6		
External Interest Payable	1,915	2,065	1,847	2,065	-219	No additional borrowing taken to support the HDP Capital Programme in 21/22. The focus is on acquisitions and the use of affordable housing receipts.
Contingencies		75		75	-75	The contingency hasn't been required this year.
Provision for Bad Debts	36	271	82	271	-189	Rent provision has been increased to meet current arrears levels but not to the levels anticipated for the impact of both Covid and universal credit. There has also been a small increase in the provision to meet non-rent debtors, particularly around former tenants for remedial property repairs.
Total Service Expenditure	7,010	7,478	6,919	7,478	-559	
Accounting & non service budgets						
Total Accounting & Non Service Budgets	5,710	5,137	4,895	5,137	-242	No borrowing taken for the HDP Capital programme in 2021/22.
Net Total			-645		-645	

Appendix B : Planned Savings

Strategic Category	Lead	General Fund - Potential Saving	Budget Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Actual	2021/22 Planned Savings Variance	Commentary
Transforming	Suzan Harrington	Introduce CT Penalty Scheme - NEW	Medium	5	3	2	Council Tax Penalty Scheme was not being enforced due to covid-19 but has now been reintroduced. £3,150 in Penalties has been raised in 21/22
Transforming	Dave Caulfield	Planning service review	Low	11	11	0	The planning service review has concluded with an annual recurring saving of £11k
		Total Transforming		16	14	2	
Commissioning	Suzan Harrington	Contract renegotiations	Low	168	168	0	Savings from contract negotiations
		Total Collaboration & Commissioning	0	168	168	0	
		Total		184	182	2	

Low Risk		179	179	0
Medium Risk		5	3	2
High Risk		0	0	0
Total		184	182	2

Strategic Category	Lead	HRA - Potential Saving	Risk	2021/22 Planned Savings Budget £000's	2021/22 Planned Savings Actual £000's	2021/22 Planned Savings Variance £000's	Update/Comments
Transforming	Suzan Harrington	Process improvements /on-line transactions	High	195	0	195	The new housing/asset management system is in the process of being implemented and will be completed in 2022/23. The project has experienced resource pressures and it will take time to adapt to the new system, meaning minimal savings realised to date but this will be kept under review during and following the implementation.
		Total	-	195	-	195	

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Outturn Actual	Outturn Variance Before Carry Forwards	Carry Forward	Outturn Variance After Carry Forwards	Comments	Approved Programme & Carry Forward Proposal		
								Forecast 22/23	Forecast 23/24	Forecast 24/25
Transforming Customer Services	106,575	106,575	2,485	-104,090	104,090	0	Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. The Call Centre continues to operate from the first floor extension at the Civic Centre and face to face appointments are being offered for the most vulnerable customers. Due to LGR, a reassessment is taking place of the requirement for wholesale changes to the Civic Centre reception and are now looking at modifying existing meeting rooms to ensure face to face services can be delivered effectively.	104,090		
Website Development	10,000	10,000	0	-10,000	10,000	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with NYCC / LGR on the horizon & a decision will be taken early in 2022/23.	10,000		
GIS System	31,380	9,000	4,560	-4,440	4,440	0	The balance is requested to be carried forward to next year to fund the Contact Centre arrangements.	26,820		
Benefits & Taxation System upgrade	21,380	15,000	7,527	-7,473	7,470	-3	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy. The remaining budget can be carried forward to next year to deliver the e-billing processes.	28,850	15,000	15,000
IDOX Planning System	15,000	10,000	1,775	-8,225	8,225	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22. The balance requested to be carried forward to continue the upgrade process to remain compliant through to march 2023.	28,225	15,000	15,000
ICT - Servers	30,000	30,000	28,212	-1,788	0	-1,788	Renewed Sophos Cybersecurity to September 2023 at a cost of £28k, no further costs to be incurred on this project.			
ICT - Software	4,694	4,000	4,000	0	0	0	Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and the final invoice has been paid for £4k, no further costs will be incurred.			
Adobe Licence Replacement	15,000	15,000	0	-15,000	15,000	0	Licences replacement programme has been delayed to 2022/23, the budget is requested to be carried forward.	15,000		
Finance System Replacement	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2024/25 although this will be reviewed as part of LGR transition.	0		150,000
Committee Management System	3,000	3,000	0	-3,000	3,000	0	ModernGov software upgrade expected early in 2022/23 as part of legislative changes.	3,000		
Upgrade to Assure from M3	8,500	8,500	5,000	-3,500	3,500	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is live from Q4 2021/22, the balance of the budget is requested to be carried forward to fund the final invoices in relation to the reporting function.	3,500		

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Cash receipting System	32,500	32,500	14,900	-17,600	17,600	0	In year spend reflects completion of phase 1 system install, meaning all income is now received using Civica Pay, with transactions then being imported into PARIS each day for processing feeder files . The carry forward request is to carry out the configuration work to decommission PARIS completely, and run feeder files directly out of Civica Pay	17,600		
Northgate Revs & Bens	3,600	3,600	0	-3,600	3,600	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy.	3,600		
Asset Management Plan - Leisure & Parks	47,891	47,891	17,959	-29,932	6,000	-23,932	Most of the works for 2021/22 have been completed, of the 21/22 underspend £6k is required to be carried forward to fund Selby Parks works. A work programme for 2022/23 is currently being pulled together.	15,005	17,746	
Committee Room Microphone system	65,000	0	0	0	0	0	Specification is written and the tender has been awarded for the Committee Room microphone system. This project is due for completion early in 2022/23 with the microphones being installed and training provided.	65,000		
Car Park Ticket Machines	22,473	22,473	1,147	-21,326	0	-21,326	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the associated machine upgrades is now completed and operational. Final invoices have been received and the balance of this budget is not required.			
Industrial Units Maintenance	25,000	25,000	0	-25,000	0	-25,000	Improvements to the industrial units are subject to the outcome of a future report to Executive in respect of the future direction in light of LGR.	229,400		
Industrial Units Investment	0	20,000	0	-20,000	20,000	0	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments. A specification will be developed and issued to the market. Due to capacity issues with the team however this will be completed in the first half of 2022/23, with works commencing in Q3 of 2022/23. The forecast is therefore requested to be carried forward into 2022/23.	640,163	300,669	
Car Park Improvement Programme	520,168	100,000	29,767	-70,233	70,230	-3	Work to progress improvement to Back Micklegate and Micklegate car parks is delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. Work is in progress to maximise funding available for improvements at Britannia car park, Tadcaster. It is anticipated tenders will be issued in Q1 2022/23. A carry forward has been submitted to move the balance of the budget into 2022/23.	490,398		

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	2,900	-13,820	13,820	0	Citizens Access Portal (Revenues) has gone live in Q3 2021/22, Citizens Access Portal (Benefits) has been delayed pending review of its suitability with regards to LGR. The remaining budget will also be used for e-forms development.	13,820		
ICT - Channel Shift 3 Website & Intranet	18,000	0	0	0	0	0	Channel shift Phase 3 - Housing management CX Portal project was delayed due to Channel Shift 2 delays. As a result of the delays on these projects Channel Shift 3 will now commence in 2022/23.	18,000		
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	5,750	-12,040	12,040	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades. Upgrades will continue to take place throughout 2022/23 to align to software changes.	12,040		
ICT - End User Devices - Software / Hardware	54,760	44,000	43,443	-557	0	-557	Budget is used for the replacement hardware in relation to the digital workforce strand of the digital strategy. The 21/22 revised budget programme has been completed.	60,260	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	0	-11,770	11,770	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are being purchased for rollout this year as current tablets are nearing end life and require and upgrade, these will be purchased in 2022/23.	21,270	9,500	9,500
South Milford Retaining Wall	15,000	0	0	0	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). As progress has not yet been made we request this budget is carried forward into the next year as it is currently unknown how long the process will take.	15,000		
Waste Collection Fleet	200,000	190,570	186,495	-4,075	0	-4,075	The additional RCV was delivered at the end of November and is now in use. Final invoices have been reviewed and there is a slight saving against the budget.			
Council Play Area Maintenance	197,730	197,730	25,291	-172,439	172,440	1	A contract has been awarded for the remaining play areas with works scheduled to be completed by the end of 2022. The balance of the budget is required to be carried forward to the next financial year.	272,440		
Replacement of Vehicle Fleet	3,510	0	0	0	0	0	The Council's replacement commercial vehicle fleet has now arrived and is fully operational. The forecast has been updated to nil as all outstanding invoices have now been received.			
Purchase of Land	937,500	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	30,000	32,676	2,676	-2,676	0	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We have completed 9 RAS loans in 2021/22, 4 for new heating and hot water systems (including our first private sector air source heat pump), 3 new roofs, 1 bathroom and 1 DPC. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We received 2 repair loans in 2021/22. The slight overpend will be funded from the previous carry forward to 2022/23.	55,044	30,000	

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Empty Property Grants	84,886	84,886	43,104	-41,782	41,780	-2	Despite some slowdown in delivery due to covid, Empty Homes Grants remain popular and are an excellent way of sourcing much needed private rented accommodation for vulnerable households at risk of homelessness. We have completed 4 Empty Homes Grants during 2021/22. These have provided 2 self contained flats, 1 two bed house and 1 three bed house to people who are homeless or at risk of homelessness and rough sleeping. An additional 2 self contained proposals are currently being processed for completion in 2022/23 and discussions are already underway with owners about potential other schemes. Our linking of Empty Homes Grant to the homelessness service has attracted a lot of positive interest amongst our district council colleagues and it is hoped that the scheme may be extended throughout North Yorkshire Council from 2023/24.	121,780		
Disabled Facilities Grants (DFG)	813,357	396,040	495,221	99,181	-95,221	3,960	Covid-19 and supply chain delays remain an issue for contractors, increasing costs and causing delays in completing adaptations. Due to the substantial budget £814k (DFG grant £503k- £311k carry forward) the additional temporary Technical Officer was recruited until the end April 2022. The difficulty in forecasting an accurate outturn has led to a £99k overspend on the revised forecast. There have been 75 completions this year (21/22) compared with 50 last year. The forecast has been exceeded due to 2 extensions being completed in year that were expected to be completed in 2022/23. It is requested that the overspend be funded from the previous carry forward in year.	504,779	500,000	129,621
Sherburn GP Surgery	0	0	0	0	0	0	Due diligence is currently underway and any investment is subject to conclusions drawn from its completion.	750,000		
Total General Fund	6,160,904	1,452,045	952,212	-499,833	427,108	-72,725		3,525,084	937,415	368,621

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
								Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	0	0	0	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in August 2022. This budget was carried forward due to the delay in Phase 2.	103,660		
St Wilfrid's Court	93,733	0	0	0	0	0	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. Thi budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works.	93,733		
Environmental Improvement Plan	108,152	40,000	33,479	-6,521	6,520	-1	Work to progress the scheme was delayed due to Covid-19. Of the 6 sites this budget is supporting one further site was completed in Q3. Works on the remaining 3 to be completed in 2022/23. The balance of the current years budget is requested to be carried forward to 2022/23 to complete the programme.	74,672		
Housing Acquisition and Development	1,701,273	20,000	0	-20,000	20,000	0	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of the fourth schemes has now been secured in Q4. This has resulted in a subsequent delay to the issue of the tender package originally anticipated in Q2. Tenders are now due to be issued in Q1 2022/23. This budget is also allocated to the purchase of S106 properties. As a result of the delays experienced the majority of the budget has been forecasted to spend in the next financial year. New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'. The forward forecast phasing has yet to be determined as the position of the schemes is yet to be confirmed.	9,391,273		
Community Centre Refurbishment	64,377	40,000	0	-40,000	40,000	0	Work to identify requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme was paused whilst we addressed other priority works which have been generated as a result of the various service suspensions resulting from Covid-19. We are now currently in the process of agreeing a programme of works to upgrade Fire Safety measures in a number of our community centres, the contract has now been let. Works were anticipated to commence in Q4, this will now all be completed in 2022/23. The balance of the budget is requested to be carried forward into 2022/23.	64,377		
Empty Homes Programme - Improvements to Property	200,000	600,000	382,031	-217,969	0	-217,969	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020 and these are now let. 3 further properties have been purchased and let in 21/22. This completes the programme. A carry forward has not been submitted as this programme has completed.	0	0	0

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Actual	Year to date Variance	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Energy Efficient Programme	856,084	871,291	871,291	0	0	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of properties was identified for boiler and/or system upgrade this financial year. Our gas contractor has completed 340 installs in the year which included some boilers replaced due to early failure. We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates. We are also currently developing a small programme of air source heat pump upgrades where the existing solid fuel or electric only systems are beyond economical repair.	510,225	520,430	530,840
Health and Safety Improvement Programme	1,010,552	650,000	543,533	-106,467	106,460	-7	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor and have been completed this year including: 467 properties for survey; 202 bathrooms, 157 kitchens and 661 electrical surveys. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. The increase to the lead time for each kitchen continues, taking the period in excess of six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. The balance of the revised budget is requested to be carried forward to 2022/23	1,021,687	565,770	577,090
Property Refurbishment Programme	5,013,864	4,698,657	4,488,661	-209,996	209,990	-6	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor and have been completed this year including: 467 properties for survey; 202 bathrooms, 157 kitchens and 661 electrical surveys. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. Tender documentation has been completed and the contract has been awarded for a major capital voids programme. This programme of works will commence in 2022/23. The balance of the revised budget is requested to be carried forward into 2022/23.	4,187,786	3,740,890	3,838,150

Appendix C : 2021/22 Selby District Council Capital Programme - To 31 March 2022

Property Investment Programme	1,381,030	881,030	738,752	-142,278	142,270	-8	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor for completion this year including upgrades to carbon monoxide detection in 621 properties. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. We have now let the contracts for works to upgrade fire safety measures in a number of our communal areas; which will also incorporate improvements (decoration etc..) to those spaces. We will be looking to commence this work early in 2022/23. The balance of the revised budget is requested to be carried forward into 2022/23.	1,069,403	435,680	444,390
	0		0	0	0	0				
Total HRA	10,532,725	7,800,978	7,057,747	-743,231	525,240	-217,991		16,516,816	5,262,770	5,390,470
Total Capital Programme	16,693,629	9,253,023	8,009,959	-1,243,064	952,348	-290,716		20,041,900	6,200,185	5,759,091

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	Annual Budget
Capital Receipts	1,247,836
Grants & Contributions	813,357
External Borrowing	2,190,000
Asset Management Reserves	740,617
IT Reserve	359,094
S106 Commuted Sums	810,000
CIL	
Borrowing	
TOTAL	6,160,904

HRA	
Capital Receipts	0
Grants & Contributions	
External Borrowing	340,255
Major Repairs Reserves	8,527,792
IT Reserve	103,660
HCA Grant Funding	60,000
S.106 Commuted Sums - affordable housing s	1,501,018
TOTAL	10,532,725

Forecast 22/23	Forecast 23/24	Forecast 24/25
1,089,427	330,669	0
504,779	500,000	129,621
0	0	0
853,893	17,746	0
326,985	89,000	239,000
0		
750,000		
3,525,084	937,415	368,621

1,878,255	0	0
0	0	0
7,021,883	5,262,770	5,390,470
103,660	0	0
0	0	0
7,513,018	0	0
16,516,816	5,262,770	5,390,470

Appendix D : Programme for Growth 2021/22 Financial Year Project Updates
Multi Year schedule for the project lifespan

Project	Lead Officer	Position @ 31 March 2022		
		In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Healthy Living Concepts Fund	Angela Crossland	30,000	(23,750)	(53,750)
Visitor Economy (Tourism & Culture) - P4G	Angela Crossland	300,670	212,132	(88,538)
Visitor Economy (Tourism & Culture) - S106 Funding	Angela Crossland	0	0	0
Celebrating Selby 950	Angela Crossland	(1,929)	(1,929)	0
HAZ Selby Sites (P4G Funded spend)	Angela Crossland	16,640	5,385	(11,255)
Low Carbon Resources	Stuart Robinson	45,000	39,362	(5,638)
Marketing Selby's USP	Stuart Robinson / Communications	50,971	0	(50,971)
Retail Experience - STEP	Duncan Ferguson	15,000	3,000	(12,000)
Legal Support	Julian Rudd	47,000	38,157	(8,843)
Towns Masterplanning (Regeneration) - P4G Funded	Duncan Ferguson	200,000	2,326	(197,674)
Towns Masterplanning (Regeneration) - Grants	Duncan Ferguson	228,167	228,167	0
Strategic Sites Masterplanning	Duncan Ferguson	50,000	19,316	(30,684)

Full Programme Position			Update
Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	
53,281	(23,750)	77,031	Of the remaining £77,031 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trails work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans. Barlow Common project still in train. To look at enhancement of visitor experience. Active travel unlikely to be pursued however, current development of disabled access at Scott Road Community Centre which will support increased community access to the building. Circa £20k.
1,021,761	212,132	809,629	the Heart of Yorkshire Brand launched, a second Residents First weekend delivered, the cross-sector Visitor Economy Advisory Board developing a number of initiatives, ongoing support for businesses impacted by Covid, the first projects in the Cultural Development Framework three year Action Plan are about to start this year (e.g. a rural arts touring programme). The ACE Priority Place status will see a range of creative arts and visitor economy projects delivered across the district in the coming years. There has been some slippage from forecast due to longer development periods and the sector continues to feel the impact of Covid. The three year budget will deliver a range of projects against the 5 priority objectives of the Cultural Development Framework. We are also currently developing the ACE National Priority Place programme which will include match fund requirements to unlock ACE and other partner investment, so the budget is fully committed.
80,000	0	80,000	£80,000 of Section 106 funding within the Visitor economy Budget. £30,000 relating to Kellingley Colliery, to be used for public artwork to create an entrance feature at the main entrance on Weeland Road, making reference to the previous use of the site as a former colliery. £50,000 relating to Staynor Hall, to also be used for public art to be integrated into the Recreational Open space and/or the Landscape Management Areas
(1,929)	(1,929)	0	Final reports have been submitted to funders. All delivery is complete, including an Audience Development Plan which builds on the findings in the Evaluation Report. National Lottery Heritage Fund have approved final activity report and financial evidence. Their final payment of (10%) will be made shortly. NLHF describe the activity as "brilliant". Arts Council England have different financial reporting requirements, which are not yet complete. Small unrequired accrual showing at year end 21/22 to be moved back into P4G Contingency
60,000	5,385	54,615	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26,850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Year to date credit relates to grant income received in advance. Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.
135,000	39,362	95,638	This funding supports the employment of a Low Carbon Projects Officer. Officer commenced in April 2021 and has progressed the agreement of a new Low Carbon Strategy and delivery of activity in the Low Carbon Action Plan. Low Carbon Projects Officer is expected to leave in June 2022 and recruitment of an effective replacement will be challenging in the context of LGR. The phasing of future spend is, therefore, uncertain.
146,212	0	146,212	Funding is used to support employment of a Communications & Marketing Officer and the Officer is in place. The Communications & Marketing Manager left in August 2021 and has not been replaced. The additional challenges of LGR mean the place branding project is unlikely to progress in the way initially planned. Options for alternative use of the funding - along similar lines to the original intention such as supporting communications around the TCF project around under consideration.
63,781	3,000	60,781	This is a fixed budget to support events, street scene improvements identified by the STEP group. The STEP group has not met for at least 18 months and the July P4G report to Executive will recommend that this remaining 60k be reallocated into the budget for the Selby Town Regen (Abbey Qtr) project (currently £1m).
139,000	38,157	100,843	Legal Support for agreements and advice associated with the P4G programme / projects. At this stage it is expected that all of this budget will be required
615,031	2,326	612,705	A contribution from this fund supported the commissioning in 2019/20 of the People and Places consultancy (Chris Wade) to develop town centre revitalisation plans. Funding of £50k has been previously used to support the MHCLG Reopening High Street Safely Fund (RHSSF) and the re-branded 21/22 Welcome Back Fund. A contribution from this fund has also been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. The next phase of the Places and Movement Study, taking on board recent consultation outcome, will be supported through this fund (Executive agreed £80k). However, the remainder of this budget is uncommitted and the July P4G report will recommend that £500k from this budget be reallocated.
228,167	228,167	0	Grant funding provided to Welcome Back Fund project and Places and Movements Study. Both areas of work have now been completed successfully with no further expenditure anticipated.
275,418	19,316	256,102	Funded due diligence work for strategic sites masterplanning, including Selby Station Gateway and consultancy costs for development of feasibility/ viability assessments, Business Cases, surveys, design, legal and valuation fees. AECOM Consultants now appointed (at a cost of up to £138k) to undertake One Public Estate (OPE) sites & east of Station Masterplan and will utilise up to £33k from this budget during 2022/23, plus £70k grant from OPE & £35k from York & North Yorkshire DODS. The remaining £223k in this budget will be recommended for reallocation in the July P4G report.

Phasing of future spend		
Forecast 21/22	Forecast 22/23	Forecast 23/24
-23,750	30,000	47,031
212,132	486,145	323,484
0	20,000	60,000
-1,929	0	0
5,385	27,900	26,715
39,362	47,819	47,819
0	48,737	97,475
3,000	60,781	0
38,157	100,843	0
2,326	612,705	
228,167		
19,316	256,102	0

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Access to Employment	Richard Beason / Julian Rudd	4,282	0	(4,282)
Growing Enterprise	Richard Beason / Julian Rudd	30,000	10,533	(19,467)
Selby TCF Revenue	Duncan Ferguson	56,542	(1,347)	(57,889)
HAZ - P4G	Caroline Skelly	7,026	12,387	5,361
HAZ Selby Streets - Grant Funded spend	Angela Crossland	13,150	13,150	0
High Street Shop Fronts - P4G	Caroline Skelly	55,000	41,201	(13,799)
High Street Shop Fronts - Grants	Caroline Skelly	123,122	123,122	0
Places and Movement Study (Leveling up Bid Support)	Duncan Ferguson	0	0	0
Tadcaster Community Sport Trust	Angela Crossland	50,000	0	(50,000)
Community Legacy Fund	Angela Crossland	2,000,000	2,000,000	0
Empty Homes	Simon Parkinson	3,751	2,500	(1,251)
Selby District Housing Trust	Phil Hiscott	124,000	5,370	(118,630)

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
19,282	0	19,282	No spend is anticipated from this budget and this 19,282 will be recommended for reallocation in the July P4G report
271,426	10,533	260,893	Budget to support one of the 10 priorities in Economic Development Framework (EDF) 2 year delivery programme as approved at the January 2019 Executive - The additional P4G budget is being used to support businesses displaced by the TCF land assembly to relocate within the district. There is still unpredictability on timing but the bulk of this spend is expected in 2022/23. A new post COVID Business Delivery Plan has been developed and is being delivered with the focus on providing a targeted Business programme through to March 2023 to include a widening of the skills support programme, addressing recruitment challenges and work to with Start-up businesses. Events and activities totalling up to £100k will be funded from this budget, together with up to £120k to support relocation of tenants from Selby Business Centre. A further £22.5 has been allocated to a separate project and therefore this budget is fully committed
56,542	(1,347)	57,889	This allocated Budget relates to the grant recovery for 2019/20 recovered from WYCA in 2020/21. The budget will be used for potential non recoverable revenue costs relating to TCF. The budget is fully committed
21,463	12,387	9,076	The Project Fund is a match contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The budget covers a programme of community engagement activities and local history events.
89,500	13,150	76,350	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26,850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Year to date credit relates to grant income received in advance. Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.
100,000	41,201	58,799	The Project fund is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. Budget covers a building improvement grant programme - the P4G money is allocated for professional fees of the HSHAZ architectural team from Buttress architects. The Selby High Street Heritage Action Zone is progressing well with a building improvement grant programme launched leading to a number of building repair to be implemented from 2022 onwards.
448,075	123,122	324,953	Heritage England Grant to support Delivery of the High Street shop fronts and HAZ P4G Programmes. Quarterly reclaims submitted to HE to reclaim qualifying expenditure incurred under these schemes
2,000,000	0	2,000,000	10% match from Selby District Council to enable a future Levelling Up Fund bid. Levelling up Fund bids for Priority Two places such as Selby District will need to be "exceptionally high quality" and focus on tangible and visible place transformation including strong focus on arts, culture, and heritage for the 3 main town centres Selby, Sherburn and Tadcaster. This budget is being reviewed as part of making a decision on the approach to be taken to Levelling Up and the Shared Prosperity Fund in Selby District and North Yorkshire. It may be that some or all of this budget is available for reallocation and a recommendation will be included in the July 22 P4G report.
162,000	0	162,000	Funding provided for developments at Tadcaster Community Sport Trust. Project has commenced and funding will be released in phases subject to agreed milestones. In progress. Grant committed.
2,000,000	2,000,000	0	This has been invested through the Two Ridings Community Foundation to ensure community projects in Selby District can be supported in perpetuity. The Heart of Yorkshire Fund was launched in November 2021 with 7 projects to value of £56k funded to date
3,751	2,500	1,251	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring 99 empty homes back into use during 2020/21. The majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.
138,850	5,370	133,480	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. A new officer has now been appointed to support the SDHT. The Trust have taken occupation of an additional 17 new affordable homes in 2018/19 delivered through new build and Section 106 acquisitions and a further 12 Section 106 acquisitions in Q1 2019/20. SDHT continue to work with SDC colleagues on the affordability and viability of new properties coming forward via the Housing Development Programme. Discussions with external providers regarding possible S106 acquisitions are also ongoing.

Forecast 21/22	Forecast 22/23	Forecast 23/24
0	19,282	
10,533	260,893	0
-1,347	57,889	
12,387	4,578	4,500
13,150	44,755	31,595
41,201	38,299	20,500
123,122	178,286	146,667
0	2,000,000	0
0	162,000	0
2,000,000	0	0
2,500	1,251	
5,370	133,480	

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Stepping Up' Housing Delivery	Phil Hiscott	4,938	501	(4,437)
Making our Assets work	Duncan Ferguson	32,551	18,402	(14,149)
Housing development Feasibility Work	Phil Hiscott	139,368	0	(139,368)
Burn	Julian Rudd / Duncan Ferguson	100,000	47,350	(52,650)
Asset Strategy	Phil Hiscott	0	0	0
Finance Support	Peter Williams	20,000	24,292	4,292
TCF Site Acquisitions Property Running Costs. Selby Business Centre Car Park	Duncan Ferguson / Phil Hiscott		(3,764)	(3,458)
TCF Site Acquisitions Property Running Costs. Selby Business Centre Industrial Units	Duncan Ferguson / Phil Hiscott	(20,040)	(19,734)	
Selby TCF Capital - WYCA Grant	Duncan Ferguson	640,014	640,014	0
New lane - Public Realm	Caroline Skelly	25,000	0	(25,000)
Selby TCF Capital - P4G	Duncan Ferguson	2,586,593	2,126,831	(459,762)
Low Carbon projects (Phase 1) CAPITAL	Gillian Bruce / Stuart Robinson	35,600	10,600	(25,000)
Town Regen Selby	Duncan Ferguson	0	0	0

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
4,938	501	4,437	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. As Government restrictions continue to ease we will be looking to recommence works to deliver the Council's Housing Development Programme. An Affordable Housing Strategy has been agreed by the Executive and is being progressed.
52,551	18,402	34,149	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barlby Rd depot, Bondgate and Burn airfield. This budget will be used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver regeneration and other beneficial uses. This will include costs associated with land and buildings acquired for TCF. Given the latter, the budget is expected to be fully utilised.
0	0	0	Budget no longer required. Future housing Development Feasibility studies to be conducted under via the Housing Revenue Account (HRA). Full project budget the was remaining at the beginning of 2021/22 (£289,368) has been moved back to contingency
500,000	47,350	452,650	Additional works associated with promoting Burn Airfield as a new settlement through the Local Plan. This includes flood modelling and mitigation; highways and transport design and assessments; legal advice on development options/collaboration; ecology and landscape; viability; urban design and planning; ground conditions; utilities and infrastructure; green infrastructure and ecology; Now awaiting outcome of Local Plan prioritisation of new settlement options. If Burn is not to be progressed then up to £420k is available to reallocate via the July P4G report
80,000	0	80,000	Work to review/agree the brief was completed pre LGR. Due to Local Government Review the development of the Strategy is on hold.
139,000	24,292	114,708	Additional support for P4G projects is now in place from October 2021.
(91)	(3,764)	3,673	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the car park of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost over the next two years. Net budget of £2,770 for the whole site for the period in question
2,861	(19,734)	22,595	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the industrial units of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost as the tenants relocate over the next two years. Net budget of £2,770 for the whole site for the period in question
940,014	640,014	300,000	Grant funding received from West Yorkshire Combined Authority relating to qualifying capital expenditure incurred as part of the TCF capital programme. Selby DC qualifying capital costs relate to Land Assembly and Property Acquisition. Funding received in current year relates primarily to grant funding provided to facilitate the council's purchase of James William House. 3 further purchases are forecast for Q1 2022/23.
200,000	0	200,000	The Project is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The project is under development with other SDC and NYCC projects that relate to the redesign of New Lane, Selby and will be delivered in 2022.
8,221,570	2,126,831	6,094,739	A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property. It also includes £4m to fund the Station Plaza element of the Station Gateway scheme. Spend to date has been on the Selby Business Centre which was acquired in December. James Cowie House which was previously purchased from the SDC funding has now been given the go ahead to claim from TCF funds, so that claim has been put through resulting in a credit to in year spend. This budget also includes £1m funding to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and the Selby TCF project. Completion of the acquisition of the Railway Club is in its final stages. It is forecast that SDC will purchase all further sites with the exception of the Business Centre using TCF funds to be reimbursed through TCF grant claim. The Selby match which will be used towards the end of the project. The grant is paid in arrears, with between 2 and 3 quarters between claim and repayment. Some of the funding allocated for land acquisition outside of (but adjacent to) the Station Gateway area could be relocated via the July P4G report.
250,000	10,600	239,400	Phase 1 project delivery fund to support approved projects flowing from the Low Carbon Working Group - projects subject to business case approval by the Executive. Following approval of the Low Carbon Strategy and the imminent departure of the Low Carbon Projects Officer, a review of potential delivery projects - and delivery resources - is currently underway. However, due to resource challenges and the impending LGR it will be difficult to spend the remaining budget in 2022/23.
1,000,000	0	1,000,000	Projects include the enhancement of Selby Market Place and Selby Park, Abbey Quarter initiative - Making space around the Abbey event ready, creating a more welcoming and accessible area. Rejuvenation of the park, enhancement of the link with the Abbey. £1m works now to be included within Galiford Try contract. Finalising scope of work. As part of the July P4G report it will be recommended that additional funds are reallocated to this budget to fund a Phase 2 of improvements to the Abbey Quarter / Park.

Forecast 21/22	Forecast 22/23	Forecast 23/24
501	4,437	
18,402	34,149	0
0		
47,350	452,650	
0	0	80,000
24,292	57,354	57,354
-3,764	-3,688	7,361
-19,734	7,388	15,207
640,014	300,000	0
0	125,000	75,000
2,126,831	0	6,094,739
10,600	239,400	0
0	1,000,000	0

Project	Lead Officer	In Year Revised Budget 21/22	In Year Spend 21/22	In Year variance
Town Centre Tadcaster	Duncan Ferguson	50,000	20,672	(29,328)
Town Centre Sherburn	Duncan Ferguson	50,000	0	(50,000)
Sherburn Projects	Duncan Ferguson	150,000	87,798	(62,202)
Tadcaster Projects	Duncan Ferguson	0	0	0
Staffing costs		1,250,190	946,824	(303,366)
Contingency		150,302	0	(150,302)
TOTAL P4G PROGRAMME		8,662,908	6,628,868	(2,034,040)

Multi-Year Project Budget	In Year Spend 21/22	Project Budget Remaining	Update
500,000	20,672	479,328	A Forward Framework and Action Plan has been prepared to include A659 Gateway - Britannia Car Park/Bus station area - supporting car park improvement scheme and bus station improvements for visitors. Elements of this budget will be considered through the July P4G report.
500,000	0	500,000	A Forward Framework and Action Plan has been prepared to include Low Street/Wolsey Croft, realignment of parking, improved public realm, improved surface materials, greenery, signage, and street furniture.
1,150,000	87,798	1,062,202	A range of Sherburn 'legacy' projects will be delivered by local partners. Two have been approved to date – a community cinema and roof repairs, both at the former Sherburn Girls School community venue. Investment in Sherburn including Eversley Park improvements, conversion of flat green bowling pitch, tennis court improvements. Funding that was being considered for a land assembly opportunity for a new car park will be reviewed and elements of this budget may be considered for reallocation in the July P4G report.
500,000	0	500,000	New projects in Tadcaster.
2,996,407	946,824	2,049,583	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications.
439,670	0	439,670	The balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency. Budget for the Housing Development Feasibility Work (£289,368) has been moved back to contingency as this work will now fall under the Housing Revenue Account.
25,603,531	6,628,868	18,974,663	

Forecast 21/22	Forecast 22/23	Forecast 23/24
20,672	479,328	0
0	450,000	50,000
87,798	1,062,202	0
0	500,000	0
946,824	1,260,520	789,063
0	439,670	
6,628,868	11,000,156	7,974,509

Funding Split			
External Grants	1,004,453	1,004,453	0
S106	-	-	-
Reserve Funded	7,658,455	5,624,415	-2,034,040
Total P4G Programme	8,662,908	6,628,868	-2,034,040

1,705,756	1,004,453	701,303	1,004,453	523,041	178,262
80,000	-	80,000	-	20,000	60,000
23,817,775	5,624,415	18,193,360	5,624,415	10,457,115	7,736,247
25,603,531	6,628,868	18,974,663	6,628,868	11,000,156	7,974,509

General Fund Revenue - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
NYBTG - Training Course Fees	Monies are held on behalf of the 7 North Yorkshire authorities and York for the purpose of the North Yorkshire Benefits Training Group and therefore do not belong to SDC. Money is kept in reserve and carried forward yearly for any extra joint courses or advertising campaigns etc.	17,030	9,030	9,030
Local Plan Specialist Fees	Budget is made up of reserve and GF budgets. Reserve balance for 2021/22 is £410,580 with a reserve spend of £118,728. A carry forward for the balance of the reserve is requested for £291,852.	410,580	291,852	291,852
Neighbourhood plans	Budget from MHCLG Grants for supporting Neighbourhood Plans. No further grants available for this purpose until after positive referendum and therefore budget needed to support existing and future neighbourhood plan areas.	50,569	40,895	40,895
Agency & Implementation	To enable the implementation of Phase 2 on the Housing Management Software throughout 2022/23.	34,780	34,280	34,280
hardware maintenance	Carry Forward for network PSN security requirements throughout 2022/23. The PSN service provide integrated communication for central government and the wider public sector as well as enabling applications key for providing citizen services	15,400	11,031	11,030
Homeless persons project fund	The Homeless Persons Project Fund funds projects and initiatives that support those who are homeless or at risk of homelessness to secure move-on and permanent housing solutions. The budget is made up of various DLUHC grant funding programmes which are ringfenced for homelessness services. The carry forward is therefore requested to ensure that the statutory homelessness service continues to delivery in line with the requirements of the Homelessness Reduction Act 2017 and the national Rough Sleeper Initiative.	170,471	111,057	110,000
Chairmans Charity	This carry forward is for the Chairman's budget the Chairman's year lasts until May. This figure is less than £1,000 however needs to be carried forward as the Chairman's year is May to May.	5,910	646	650
Homeless persons Gross Pay	This carry forward covers the underspend in the salaries attributed to those staff who are part of the Homeless Prevention Service that is paid by NYCC grant.	78,020	20,036	20,040
Homeless persons Gross Pay	This carry forward covers the underspend in the salaries attributed to those staff paid by MHCLG (now DLUHC) Homelessness Grant.	78,740	1,789	1,790
Dem Services Gross pay	this is to carry forward the remaining budgets for the following Democratic Services Officer £463 Legal and Democratic Support officer £5,820 - post is vacant agreed to be funded from contingency and Dem Services budget - this is the underspend for 2021/22. This will be used to fund structure and grade changes in the service	132,194	8,814	6,280
Dev Mgmt. Gross pay	2021-22 Planning backlog drawdown exec approved 9.9.21 Senior Planning Officer NSIPS Officer not yet in post	40,500	40,500	40,500
Food safety Misc.	This budget is used to procure food hygiene inspections from a third-party and due to the pandemic and the associated restrictions this has been limited during 2021-22. The cfw is requested to help cover the backlog of food hygiene inspections that has resulted in addition to those programmed to take place in the next working year and also to pay for equipment i.e. replacement probe thermometers. In addition the Council is currently taking formal enforcement action in regard to Food Hygiene offences and this budget account can also be used to help pay towards third-party legal advice with this case.	7,800	4,739	4,700

General Fund Revenue - Carry Forward Requests 2021/22

Appendix E

Description		Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Tax, bens & Debt Gross pay	This is DWP funding paid to Local Authorities to provide them with capacity to process Verify Earnings and Pensions (VEP) alerts and Real Time Information (RTI) referrals. Local Authorities were asked to used the funding to administer as many alerts/referrals as possible within the capacity provided by the funding. We have used the funding to pay for an additional staff member on a temporary contract to carry out this work. The DWP monitor the performance of the local authority to complete these alerts and they are happy with our current performance. We will need this funding carrying forward to continue to pay for this salary spend, with half a post currently agreed on a temporary contract until September 2022. We need the budget to cover any additional staffing resource that may be needed if the alerts increase.		22,330	8,550	8,550
HR Qualification course fees	C/F will be spent on staff straining - a People Plan priority - to prepare staff for the opportunities arising from LGR. Note: PDR completion/Training Planning was de-prioritised for the last two years due to the pandemic. Hence training and the budget both to be carried forward into 22/23		24,690	24,690	14,000
HR Short course fees	C/F will be spent on staff straining - a People Plan priority - to prepare staff for the opportunities arising from LGR. Note: PDR completion/Training Planning was de-prioritised for the last two years due to the pandemic. Hence training and the budget both to be carried forward into 22/23		34,650	28,913	25,000
Dev Mgmt. Agency	Carry Forward balance of approved budget for Kellingley Colliery Reserve Matters, balance of the £34k agency budget		34,000	17,062	17,060
Dev Mgmt. Agency	Carry Forward balance of 21-22 Agency budget to support the 22-23 agency staffing requirements			13,806	13,810
Dev Mgmt. Agency	Carry Forward balance of the approved drawdown for Gypsy and Traveller costs, approved at 9.9.21 Exec SD0205 Planning Inquiry cost centre Agency SD0205 0007 £16,847 Legal Fees SD0205 3103 £67,635 Specialist fees SD0205 3121 £24,150 Total £108,632		130,000	108,632	108,630
Dev Mgmt. recoverable consultant costs	Carry Forward balance of approved income budget for Kellingley Colliery Reserve Matters, balance of the £34k income budget		-34,000	-17,062	-17,060
Legal Gross pay	this is to carry forward the remaining budget for the following Solicitor (Planning) - post is vacant The funding was agreed at full Council 22/9/20. The post has been vacant since May 2021 this is the underspend for 2021/22. This will be used to fund a locum to be used instead of a permanent member of staff		7,910	6,998	7,000
Misc Grants	The funding is earmarked to match fund the development of a lift at Selby Station in line with the TCF station development. The funding has been held in this budget code until the point where the work commences. Spend is reliant on that project timeline. Project is a major development and is envisaged to complete by April 2023.		50,000	50,000	50,000
Countryside & Recreation	The money allocated int his line was intended to set up an inspection,maintenance and engagement regime for Brayton Barff.Due to the impacts of Covid-19, progress has been hampered. SDC is working alongside Yorkshire Water and alocal community group to address concerns at the site.The following are the outcome that are wanted from this work:Implement the actions deriving form the site assessment to secure and protect the biodiversity of the siteManage behaviour when accessing the siteEducate and involve the communtiy to protect this green site for future generations.Exploration of a partnership to manage the site is also underway.		15,029	15,029	15,030

Description		Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
CS partner contributions	This budget is made up of OFPCC grant contributions and is protected by the grant agreement in place. Carry forward request includes the outstanding grant payment from the OPFCC to Selby District Council from 2020/2021 which is awaited.			7,057	7,060
Partnership Development	Money earmarked to support community centre surveys at Staynor Hall. Awaiting start date due to building delays.		10,000	9,315	3,650
GF Contingency	Balance of General Fund Contingences to carry forward to support the council with on-going pressures		693,478	693,478	693,470
TOTAL TO APPROVE			2,030,081	1,541,137	1,517,247
Dev Mgmt. Agency	To carry forward agency budget of £363,000 as approved to use the 2021/22 income surplus to be carried forward to 2022/23 to cover the cost of agency staff for the full 12 months of 2022/23. Approved by Decision Notice 4.3.2022 The carry forward is also approved as part of the above Decision Notice		363,000	363,000	363,000
TOTAL TO CARRY FORWARD			2,393,081	1,904,137	1,880,247

General Fund Capital - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Transforming Customer Services	As SDC has been identified as one of the hubs, following LGR, the budget is required for the layout once agreed. Works in respect of the Contact centre move have come to a halt, waiting for a uniformed approach following LGR. We are currently carrying out appointments in the Committee Room, however drop in an walk in's are increasing with little facility to see a customer privately.	106,575	104,090	104,090
Asset Mgmnt Leisure Park	Lower than expected costs for works in 2021/22 has created a significant underspend of which a proportion can be released as a saving. Funds are required to support works to Selby Park over and above the 22/23 budget. A condition survey is taking place and are awaiting the results.	47,891	29,932	6,000
Council Play areas manintenance	This capital budget is for phase 2 of a 3 year programme. Works have been completed to one site and a contract has been awarded with draft design plans produced for the other sites. Whilst Covid impacted on both year 1 and year 2 of the programme all works will still be completed by the end of 2022/23 in line with the original 3 year programme.	197,730	172,439	172,440
Adobe Licence	As part of the Licence Replacement programme we are committed to renewing our Adobe Licences across the organisation.	15,000	15,000	15,000
Digital workforce	Carry forward request is for replacement mobile hardware 25 x trade tablets are being purchased as the current tablets are no longer supported. The carry forward request supports the digital workforce programme	11,770	11,770	11,770
Website development	The Website/ Intranet both require an platform update to ensure we remain on supported hardware/software. The Captial investment will be used to upgrade to a supported version to enable the seamless transition to a new website /intranet deliverable as part of the LGR project.	10,000	10,000	10,000
	Carry Forward to be used for upgrades and changes to the Northgate Suite of applications used in the Revs & Bens Business Unit.	3,600	3,600	3,600
Upgrade to Assure from M3	Remaining budget to be used to complete the migration project from Northgate M3 to Northgate Assure in Q1 2022/23	8,500	5,000	3,500
Cash Receipting System	To be used to complete Phase 2 of the CivicaPay migration project from Northgate PARIS in Q1 2022/23	32,500	14,900	17,600
GIS System	To be used to purchase ARCGIS Pro for the organisation.	9,000	4,440	4,440
Revs & Bens Upgrade	To be used to maintain/develop the Revenues & Benefits software throughout 2022/23 Throughout the year legislative changes will need to be implemented that will not be government funded so therefore timely upgrades will need to be applied to ensure the system is processing data accurately.	15,000	7,473	7,470

General Fund Capital - Carry Forward Requests 2021/22

Appendix E

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Channel Shift 2	Carry Forward to be used for upgrades and changes to the Northgate Suite of applications used in the Revs & Bens Business Unit. Remaining budget to be used to complete the migration project from Northgate M3 to Northgate Assure in Q1 2022/23 To be used to complete Phase 2 of the CivicaPay migration project from Northgate PARIS in Q1 2022/23 To be used to purchase ARCGIS Pro for the organisation.	16,720	13,820	13,820
Disaster recovery	Implement changes to the infrastructure to enhance our DR arrangements. The improvements will include upgrades to Oracle /SQL servers to ensure they are future proof to any software upgrades we have throughout the year	17,790	12,040	12,040
Empty Property Grants	The full Empty Homes Grant budget has not been spent in 2021/22. However, two schemes have been committed but were not completed by year end. The carry forward is requested in order to ensure these grants can be fully discharged upon completion of the eligible work.	84,886	41,782	41,780
Industrial Units Maintenance	TBC	20,000	20,000	20,000
Car Park Improvement Programme	TBC	100,000	70,233	70,230
IDOX Planning system	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensures that we remained PSN compliant. The anticipated updates expected to be completed in Q4 have not yet been completed, therefore the balance requested to be carried forward.	10,000	8,225	8,225
Committee Management System	The ModernGov software upgrade as part of legislative changes has been delayed into 2022/23 and the budget is required to be carried forward	3,000	3,000	3,000
DFG	Over committed funds against estimates. To pull back funds originally expected to be spent in 22/23 which were committed in Q4 on 2 property extensions.	396,040	-95,221	-95,221
Empty Homes Grants	Slight over commitment of funds against estimates. To pull back funds originally expected to be spent in 22/23 which were committed in Q4.	30,000	-2,676	-2,676
	Grand Totals	1,136,002	449,847	427,108

Housing Revenue Account- Carry Foward Requests 2021/22

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Clothing & uniforms	Tendering for the replacement of Property Services staff uniform has been significantly delayed as a result of Covid. However, with the greater relaxation of restrictions post Christmas, we have finally ben able to issue the tender and, more importantly, secure samples for the team to test. This process is now complete and we are currently awaiting the winning supplier providing access to their ordering software so we can request the replacement unit for the team. It is therefore essential this money is carried forward to enable this to occur.	18,627	18,627	18,630
Grand Totals		18,627	18,627	18,630

HRA Capital - Carry Forward Requests 2021/22

HRA Capital

Description	Purpose of Carry Forward	21/22 Current Budget	Remaining Budget	Carry Forward Request
Environmental Improvement Plan	This funding has been earmarked to support a project being delivered by colleagues in the Contracts and Procurement team. Unfortunately progress has been slower than anticipated due to issue with materials and labour availability. This carry forward is in addition to the budget moved to 22/23 at Q2.	40,000	6,521	6,520
Housing Development scheme	This budget is required to support the purchase of S106 properties and to extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. This carry forward is in addition to the budget moved to 22/23 at Q3.	20,000	20,000	20,000
Community centre refurb	This funding has been earmarked to support fire safety upgrades in the Council's community centres. Works have been identified and a contract now awarded. Unfortunately works have been delayed due to resource shortages within Property Services.	40,000	40,000	40,000
H&S Improvement programme	This funding is required to support the Council's Health and Safety Improvement Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available less £15,207 which is to be vired to cover a slight overspend due to materials cost increases in SZ5047 1031.	650,000	106,460	106,460
Property improvement programme	This funding is required to support the Council's Property Refurbishment Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available.	4,713,864	209,990	209,990
Property investment programme	This funding is required to support the Council's Property Investment Programme in 2022/23 as we seek to ensure the HRA housing portfolio passed on to the new Council is 'safe and legal' on day one. The carry forward reflects the balance of funding available.	881,030	142,270	142,270
Grand Totals		6,344,894	525,241	525,240

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Report Reference Number: S/22/3

To: Scrutiny Committee
Date: 30 June 2022
Ward(s) Affected: All
Author: Victoria Foreman, Democratic Services Officer
Lead Officer: Alison Hartley, Solicitor to the Council

Title: Scrutiny Committee Draft Annual Report 2021-22

Summary:

A Draft Annual Report 2021-22 is provided for the Committee's consideration and approval.

Recommendations:

To approve the Scrutiny Committee Annual Report 2021-22.

Reasons for recommendation

The Scrutiny Committee is required, under Article 6 of the Constitution, to prepare an Annual Report reviewing its work during the previous municipal year.

1. Introduction and background

- 1.1 Article 6 of the Constitution requires the Scrutiny Committee to prepare an annual report which should review its work during the previous municipal year.
- 1.2 In the 2021-22 municipal year the Scrutiny Committee met on 7 occasions.

2. The Report

- 2.1 A draft Annual Report 2021-22 is attached at Appendix A. This has been drafted by the 2021-22 Chair of the Committee and the Democratic Services Officer for the Committee's consideration. The Committee has considered a range and number of items in 2021-22.
- 2.2 The report includes:
- An introduction from the 2021-22 Chair;
 - A summary of the membership, role and work of the committee; and

- An appendix comprising a retrospective work programme and summary of decisions for 2021-22.

2.3 The Committee is asked to consider any amendments and approve the report.

3. Alternative Options Considered

None.

4. Implications

4.1 Legal Implications

Effective Scrutiny arrangements form part of the governance framework of the Council.

4.2 Financial Implications

Travel expenses may be incurred for Councillors attending meetings.

4.3 Policy and Risk Implications

Not applicable.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

4.5 Resource Implications

Not applicable.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Not applicable.

5. Conclusion

5.1 The Committee is asked to approve the Draft Annual Report 2021-22 to comply with the requirement of Article 6 of the Constitution.

6. Background Documents

None.

7. Appendices

Appendix A – Scrutiny Committee Draft Annual Report 2021-22

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Scrutiny Committee

Annual Report 2021-22

Introduction by Councillor Steve Shaw-Wright, Chair of Scrutiny Committee 2021-22



I am pleased to present the Scrutiny Committee's Annual Report 2021-22, which sets out the work undertaken by the Committee over the course of the 2021-22 municipal year.

The Committee met 7 times in 2021-22 and considered a range of different issues, details of which are set out later in Appendix A.

I would like to express my thanks to my fellow members of the Committee for their support and continued hard work.

Many people have contributed to Scrutiny in 2021-22, including officers, external partner organisations and my thanks goes out to all of them.

The Scrutiny Committee

The Scrutiny Committee membership comprised the following members in 2021-22:

Conservative	Labour	Independent
A Lee	S Shaw-Wright (Chair)	J McCartney
N Reader	W Nichols (Vice Chair)	
J Chilvers		
R Sweeting		
K Ellis		
Substitutes		
J Mackman	P Welch	M McCartney
M Jordan	R Packham	
J Cattanach		

The Role of the Scrutiny Committee

Scrutiny was introduced by the Local Government Act 2000.

Selby District Council operates a Leader and Executive model, where the Executive is responsible for most day-to-day decisions. The role of the Scrutiny Committee is to scrutinise decisions and performance and to hold the Leader and Executive to account.

Scrutiny's main roles are:

- To scrutinise the performance of the Council and that of its partner organisations and other agencies delivering services within the Selby District.
- To exercise the Council's statutory obligations and powers in relation to Scrutiny.
- Exercise the right of call-in of decisions and recommendations made, but not yet implemented.
- To issue reports and make recommendations, where appropriate, and in relation to any matters listed above, for consideration by the Council, Executive or the relevant Committee of the Council.

2021-22 Work Programme

A summary of the Committee's work over the last year is set out below.

Conclusion and Looking Forward to 2022-23

The Scrutiny Committee fulfilled its role through its work programme in 2021-22.

Further scrutiny training was provided in February 2022, and a liaison group between the three scrutiny Chairs and the Executive also met during the year.

The 2022-23 year will be an unusual one for both the Committee and the Council, as local government reorganisation and the formation of a single unitary North Yorkshire Council from 1 April 2023 will see the end of Selby District Council as we know it. However, the Scrutiny Committee are determined to carry on undertaking their important work throughout 2022-23, with the work programme looking busy already.

Councillor Steve Shaw-Wright

Chair of the Scrutiny Committee 2021-22

Date of Meeting	Topic	Discussion and Decision
<p>17 June 2021 – Single Issue Meeting</p>	<p>Housing Repairs</p>	<p>The Committee received a report and presentation from Officers about housing repairs at the Council from the Head of Operational Services, the Strategic Asset Management and Property Services Manager and the Customer Services Manager.</p> <p>Members debated the report and presentation and asked Officers several questions in relation to staff sickness and the effects of the pandemic, the number of void properties and the refurbishment required in them, the targets for and time taken to undertake repairs and refurbishments and gas checks at properties.</p> <p>Members also asked Officers to investigate if residents that were not Council tenants could join the contract that was used for gas checks, for a fee. Officers were unsure and explained to the Committee that this would have to be checked with the Council's Legal Team.</p> <p>A Member attending the meeting as a guest praised the quick response of the team to a tenant whose carer had raised a request for a repair; the matter was fixed on the same day. Officers were also pleased to report that they had received compliments as to the quality of the kitchen and bathrooms installed in several properties as part of wider refurbishments.</p> <p>The Committee asked whether inspections took place prior to work being done to clarify what was required. Officers confirmed that there were supervisors who occasionally attended properties prior to works being started by tradesmen, particularly if the report or</p>

		<p>request that comes through from the Customer Services Team seems complicated.</p> <p>Members noted the presentation and asked Officers investigate if non-Council tenants could join the contract for gas checks; and that an update on the move of the Customer Services Unit be sent to all Councillors by email or as part of the Chief Executive's next bulletin to Members.</p>
	Work Programme 2021-22	<p>Officers asked Members to suggest topics for the Police, Fire and Crime Commissioner to cover when he attended the November meeting of the committee; these could be sent to Officers by email.</p> <p>Members were also advised that they could send any other suggestions relating to the rest of the work programme to Officers after the meeting, should they so wish.</p> <p>The Committee noted the work programme for 2021-22.</p>
1 July 2021	Financial Results and Budget Exceptions Report to 31 March 2021	<p>The Committee received the report from the Head of Finance which asked them to consider the content of the report and make any comments on the Council's financial results and budget exceptions.</p> <p>Members had a number of queries about the report in relation to the HRA and General Fund deficits and the reasons for these, and in terms of the carry forwards, the reason that there was a two-year delay in the station lift project which was not expected to take place until 2022-23 at the earliest. It was further queried when the work to continue the car park improvement programme would recommence, and lastly, what level of savings were being made from recycling.</p>

		The Committee noted the Council's financial results and budget exceptions for Quarter 4, to 31 March 2021.
	Treasury Management - Quarterly Update Q4 2020/21	<p>The Committee received the report of the Head of Finance which asked Members to consider the content of the report and comment on the Council's borrowing and investment activity (Treasury Management) for the period 1 April to 31 March 2021 (Q4). The report also presented performance against the Prudential Indicators.</p> <p>Members noted the Treasury Management Quarterly update for Quarter 4 2020-21</p>
	Annual Report 2020-21	<p>Officers introduced the Committee's Annual Report for 2020-21; Members were asked to approve the report and make any comments or suggestions as to how the format of the Committee's Annual Report could be improved for future years.</p> <p>The Committee approved the Annual Report for 2020-21.</p>
	Work Programme	<p>The Committee considered the work programme for 2021-22 as presented to them by the Chairman.</p> <p>One Member commented that he remained concerned with housing repairs and felt it should remain on the work programme.</p> <p>The Chairman explained that a special meeting on housing repairs had been held on 17 June 2021, at which time Members had praised the work of officers in their efforts to find solutions to the issues raised.</p>

		Members agreed the work programme as presented.
28 October 2021	Executive Member Portfolio Review - Executive Member for Communities and Economic Development	<p>The Chair welcomed the Executive Member for Communities and Economic Development, Councillor David Buckle, to the meeting.</p> <p>Councillor Buckle gave an overview of ongoing work, projects and updates within his portfolio, including town regeneration projects, Sherburn legacy projects, Heritage Action Zones, the Shining Star Awards, Community Legacy Funds, Safeguarding Partnerships and the Selby Station Gateway.</p> <p>The Committee asked several questions of the Executive Member on various subjects, such as the rollout of electric vehicle charging points. It was explained that the rollout of EV points would be in the back Micklegate, South Street and Porthole Road car parks. Members noted that a few private companies were installing EV charging points at offices.</p> <p>Members asked about the redevelopment of Kellingley Colliery and Eggborough Power Station and whether jobs at these sites would produce a suitable number of jobs in the Selby District and if the potential increase of HGVs relating to the sites had been properly considered and noted that all the Council's industrial units were currently full.</p> <p>Members asked about the cost of the recent Shining Star Awards, the ceremony for which was held at Selby Abbey. The cost of the Places and Movement Consultation was queried by the Committee, as well as what was felt to be by the Mayor of Selby a lack of consultation with residents.</p>

	<p>The Committee also asked about the potential development of the land at Burn Airfield and what progress there had been with that proposal.</p> <p>The Chair thanked the Executive Member for attending the meeting and providing the update.</p> <p>The Committee noted the information.</p>
Corporate Performance Reports Q4 2020-21 and Q1 2021-22	<p>The Committee received the report of the Head of Business Development and Improvement which asked Members to consider and comment on the performance information presented to them for Quarter 4 2020-21 and Quarter 1 2021-22.</p> <p>Members considered and noted the content of the reports.</p>
Financial Results and Budget Exceptions Report Q1 - 2021-22	<p>The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's financial and budget exceptions for Quarter 1 of the 2021-22 year.</p> <p>The Committee considered and noted the report.</p>
Treasury Management - Quarterly Update Q1 - 2021-22	<p>The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's borrowing and investment activity (Treasury Management) for Quarter 1 and performance against the Prudential Indicators.</p> <p>Members considered and noted the content of the report.</p>

	<p>North Yorkshire Safeguarding Adults Board Annual Reports 2019/2020 and North Yorkshire Safeguarding Children Partnerships Independent Scrutineer's Annual Reports 2019/2020</p>	<p>The Committee were presented with a report that accompanied the North Yorkshire Safeguarding Adults Board Annual Report 2019-20 and the North Yorkshire Safeguarding Children Partnerships Independent Scrutineers Annual Reports 2019-20. The documents would give Members an insight into Selby District Council's current position in relation to ensuring effective safeguarding practices.</p> <p>Members thanked Officers for the time and effort that had been put into producing the report.</p> <p>The Committee note the content of the attached annual reports for the North Yorkshire Safeguarding Children Partnership and North Yorkshire Safeguarding Adult's Board.</p>
	<p>Work Programme</p>	<p>The Committee considered the 2021-22 work programme. Officers explained that due to the recently announced North Yorkshire Police, Fire and Crime Commissioner (PFCC) by-election, due to be held on 25 November 2021, the next meeting of the committee would have to be cancelled and the business scheduled for consideration moved to another date.</p> <p>It was suggested by the Committee that the attendance of the newly elected PFCC be put back to the meeting in February 2022.</p> <p>Members were pleased to note that the Director of Public Health would be attending the Committee's December 2021 meeting.</p> <p>Lastly, it was proposed by Members that the attendance of the Selby and Ainsty MP, Nigel Adams, be combined with a meeting of North Yorkshire County Council's Selby and Ainsty Area Constituency Committee.</p>

		<p>The Committee noted the work programme 2021-22 and agreed that the attendance of the newly elected PFCC be put back to the meeting in February 2022, and that the attendance of the Selby and Ainsty MP, Nigel Adams, be combined with a meeting of North Yorkshire County Council's Selby and Ainsty Area Constituency Committee.</p>
<p>16 December 2021</p>	<p>Selby Health Matters - A Population Health Approach to Health and Well-Being in Selby District and North Yorkshire Director of Public Health Annual Report 2021</p>	<p>The Committee welcomed North Yorkshire's Director of Public Health, Louise Wallace, and the Head of Communities, Partnerships and Customers to the meeting.</p> <p>The Committee asked about funding and the need for there to be a fair focus of particular areas such as Selby compared to Tadcaster and Sherburn, particularly due to deprivation and about the lack of available housing and care home spaces, which resulted in bed blocking as there were no homes to send patients home to. Members explained that the Selby District had over 1,200 bungalows that would be suitable for such patients, but that they weren't given to the people that needed them, i.e., the elderly. Many residents did not want one-bedroom bungalows now; two-bedrooms would be much better in order for carers or relatives to stay over to help older people living in them. Half-way housing to bring people out of hospital would also be very beneficial. There was also concern from the Committee about the state of the social care system in general due to the ongoing multitude of vacancies in carer roles.</p> <p>Officers were asked to find out how many people lived in one-bedroom bungalows and how many of these individuals actually needed them, and if the Council could possibly extend them to</p>

		<p>accommodate a second bedroom.</p> <p>The Director of Public Health noted Members' views and confirmed that she would take the matter back to the County Council's health and adult services service area for further investigation.</p> <p>The Committee thanked the Director of Public Health for attending the meeting.</p> <p>Members noted the update and information from the Director of Public Health for North Yorkshire, and asked Officers to find out how many people lived in one-bedroom bungalows, how many of these individuals required a single bedroom and if extensions to such properties to accommodate a second bedroom were possible.</p>
	Financial Results and Budget Exceptions Report - Q2	<p>The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's financial and budget exceptions for Quarter 2 of the 2021-22 year.</p> <p>The Committee considered and noted the report.</p>
	Treasury Management - Quarterly Update Q2 - 2021-22	<p>The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's borrowing and investment activity (Treasury Management) for Quarter 2 (the period 1 July 2021 to 30 September 2021) and presented performance against the Prudential Indicators.</p> <p>The Committee considered and noted the content of the report.</p>

	Corporate Performance Report - Quarter 2 2021-22	<p>The Committee received the report of the Head of Business Development and Improvement which asked Members to consider and comment on the performance information presented to them for Quarter 2 2021-22.</p> <p>The Committee considered and noted the content of the report.</p>
	Work Programme	<p>The Committee considered the 2021-22 work programme.</p> <p>Members asked for an update on council house repairs; this would be raised with Officers by Democratic Services.</p> <p>Members discussed the format of Scrutiny Committee meetings and felt strongly that they should revert to remote meetings on Microsoft Teams, on a permanent basis, due to the current Covid-19 situation as well as ease of access for Members and Officers.</p> <p>Officers informed Members that the legal position on this would need to be considered, as the legislation which allowed remote decision making came to an end in May 2021.</p> <p>Members noted the work programme 2021-22 and asked that an update on Council housing repairs be given at a future meeting, and that a permanent return to remote meetings by the Committee be considered by Officers.</p>
20 January 2022	Executive Member Portfolio Review - Executive Member for Health and Culture	<p>The Chair welcomed the Executive Member for Health and Culture to the meeting. The Executive Member gave an overview of the recent work within his portfolio.</p>

		<p>Members of the Committee welcomed the use of the covert camera to tackle fly tipping and suggested that more were required; the siting of the cameras was important, which the Executive Member agreed with, and as a result he would be asking Officers to contact Bradford Council for best practice, as they had over 50.</p> <p>The Committee asked a number of further questions on various issues including illegal gypsy and traveller camps, the development of arts and culture in the district, jobs, health and wellbeing, covert camera usage, flytipping and environmental crime.</p> <p>The Committee felt that fly tipping and environmental crimes were not taken seriously enough by the police and justice system, and as such, were not dealt with appropriately. More needed to be done to prosecute it, part of which would be involving the police to a greater extent, with ANPR units used more widely.</p> <p>The Committee noted the update.</p>
	<p>Yorkshire Wildlife Trust - Barlow Common Annual Report 2020-2021 and the Wildlife Habitat Protection Trust - Hambleton Hough Annual Report 2020-2021</p>	<p>The Chair welcomed to the meeting Martin Blakey from the Wildlife Habitat Protection Trust (WHPT) and David Craven from the Yorkshire Wildlife Trust (YWT). Members were asked to consider the content of the 2020-21 annual reports and make any recommendations. Members suggested a visit by the Committee to both Hambleton Hough and Barlow Common when it was warmer to see the work that was being done at both sites.</p> <p>Members noted the annual reports and agreed that a visit to both sites by the Committee should take place later in 2022.</p>

	Update on the Contact Centre Move - Verbal Update	<p>The Head of Business Development and Improvement gave an update on the move of the Contact Centre and information about the impact of the pandemic on the original plans.</p> <p>Members discussed the cost of the lease at Market Cross and if it had to be paid while empty, the impact on face-to-face appointments now that the Contact Centre wasn't in the town centre and the safety of the rooms in which face to face appointments took place, i.e., the installation of panic alarms.</p> <p>The Committee noted the update.</p>
	Housing Revenue Account and Business Plan 2020-2025 (2021/22 Review)	<p>The Committee received the report of the Housing and Environmental Health Service Manager and the Housing Strategy Officer which asked Members to consider the report which set out the HRA Business Plan 2020-2025 and reflected the revised cost and income profiles in the budget proposals for 22/23 - 24/25. The HRA Business Plan report had been considered by the Executive at its meeting on 6 January 2022.</p> <p>Members considered the report and repairs update and asked numerous questions on matters including the possibility of earlier and more specific appointment times for working residents, external painting, repairs to paths and fences, misting in double glazed windows, thermostat installation and their availability in Council properties, repairs turnaround for empty and void properties, contact details on letters to residents, grass cutting and properties with remaining solid fuel systems. Members were informed that grass cutting was the responsibility of the Contracts Team and that this would be forwarded to them as a concern.</p>

		<p>Members acknowledged that they had asked Officers for a significant range of information and data; the Committee agreed that a single-issue meeting on housing repairs should be arranged in the next few months in order to give Officers time to collate answers, and to give the Committee the opportunity to focus on what was clearly an important topic. The Executive Member for Housing would also be invited to the single-issue meeting.</p> <p>The Committee noted the report and asked Officers to provide the following information after the meeting or at a future ‘single issue’ meeting of the Committee focused on housing repairs, to which the Executive Member for Housing would be invited:</p> <ul style="list-style-type: none"> • figures on the last 3 years of voids, breakdown of repairs progress, how many voids there currently were; and • the lack of direct contact details (i.e., email addresses/telephone numbers) on letters to residents.
	Work Programme	<p>The Committee considered the 2021-22 work programme.</p> <p>The Committee noted the work programme 2021-22 and asked that a single issue meeting on Council housing repairs be arranged in the 2022-23 municipal year, to which the Leader would be invited as Lead Executive Member for Housing; that the attendance of the PFCC at a future meeting of the committee be arranged for earlier than June 2022 if possible, and that the topic of public transport be added to the work programme for consideration at a future meeting.</p>

<p>17 February 2022 – Single Issue Meeting</p>	<p>Blue Light Services – Police and Fire Services and Yorkshire Ambulance Service (YAS)</p>	<p>Guests present at the meeting were:</p> <ul style="list-style-type: none"> - Chris Neal, Group Manager for Selby District, North Yorkshire Fire and Rescue Service - Supt. Mark Khan, North Yorkshire Police Service - Rachel Pippin, Deputy Head of Operations, Yorkshire Ambulance Service - Ken Lowe, Area Operations Manager covering Selby, Yorkshire Ambulance Service <p>Each representative gave an update on the service that they covered.</p> <p>Members asked numerous questions about:</p> <ul style="list-style-type: none"> - the use of fire stations for women fleeing domestic violence - the new priorities for tackling crime - the installation of fixed cameras to monitor speeding - the use of speed vans - neighbourhood policies - weight limits on roads and bridges - anti-social behaviour - cross border crime - parking on footways and fly tipping - off street parking - the number of officers - the provision of defibrillators across the district; and - the pressure on A&E departments <p>The Committee thanked all attendees for coming to the meeting.</p>
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	Work Programme	<p>The Committee considered the work programme and asked that the Democratic Services Officer write to the attendees for the previous Blue Light Services item to thank them for joining the meeting, that the Ward Members for Barlby be invited to the future education themed meeting, that North Yorkshire Police be invited back to a future meeting of the Committee to present new information on the Neighbourhood Policing model, that an attendee from the Sherburn Dental Practice be invited to the forthcoming single-issue meeting on dentistry provision in the district and finally that, if possible, the single-issue housing and property services item be presented to the Committee as soon as practicable, and that updates on housing be provided on a more regular basis.</p>
<p>1 March 2022 – Call-In/Extraordinary Meeting</p>	<p>Call-In: Update on Leisure Services Provision - Executive Report E/21/45</p>	<p>The Director for Corporate Services and Commissioning presented the report which asked the Committee to consider the Call In of the decision made in respect of report E/21/45 – Update on Leisure Services Provision, which was made by the Executive at their meeting on 3 February 2022.</p> <p>The Committee discussed the report and asked numerous questions on a range of matters of the officers and Members of the Executive present.</p> <p>It was agreed that the Committee agree with the decision made by the Executive and take no further action, but that regular updates on leisure services provision at future meetings of the Committee.</p>

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Scrutiny Committee Work Plan for 2022-23

Please note that any items 'called in' will be considered at the next available meeting. Councillor Call for Action will also be considered at the next available meeting. **PROVISIONAL DATES FOR 2022-23** – 27 October 2022, 15 December 2022, 16 February 2023

Date of meeting	Topic	Action required
30 June 2022	North Yorkshire PFCC	<p>To invite the PFCC to a meeting of the Committee to hear about forthcoming plans.</p> <p>Topics suggested by Members so far:</p> <ul style="list-style-type: none"> - Cheap car/mobile home battery chargers that can go wrong and have caused a serious fire in Hensall. - Plans for fighting crime - Plans for increase in police numbers <p><i>Following by-election on 25 November 2021, the new PFCC will be invited to this meeting.</i></p> <p><i>Update at 13.1.21 - PFCC has requested May or June (which would take us into the 2022-23 municipal year) to accommodate finalising the Police and Crime Plan along with the Fire and Rescue Service Plan.</i></p> <p><i>PFCC's office confirmed 30 June 2022 available (2.2.22) – Members would like a date earlier than this.</i></p> <p><i>Email to PFCC office - 30 June 2022 still acceptable for PFCC.</i></p>
	Annual Report 2021-22	To consider and approve the Scrutiny Committee Annual report for 2021-22.

	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Treasury Management Monitoring Report – Q4 2021-22	To consider the Council's Treasury Management Activity for Q4 and the performance against the prudential indicators. Q3 report scheduled for April meeting superseded by this item.
	Financial Results and Budget Exceptions – Q4 2021-22	To consider the financial results and budget exceptions report for Q4. This report now also includes the Programme for Growth quarterly update. Q3 report scheduled for April meeting superseded by this item.
	Update on Leisure Services Provision	To receive a short verbal update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022; more detailed information will be provided at September 2022 meeting.
29 September 2022	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2020-21	To consider the annual reports of the North Yorkshire Safeguarding Adults and Children Boards for 2020-21.
	Housing and Property Services - Presentation	Following a lengthy discussion at Committee on 20.1.22, Members requested a single-issue meeting to cover numerous matters raised at (and after) the meeting, including: <ul style="list-style-type: none"> - Progress of void property repairs and lettings over past 3 years; - Breakdown of void property figures, i.e., how many empty/void SDC properties there were in the district; - Inclusion of team contact details on letters to residents;

	<ul style="list-style-type: none"> - Provision of thermostatic controls in SDC properties to enable residents to control heating (important due to rising gas and electricity costs) - Details of housing policies for addressing anti-social behaviour (i.e., anti-social behaviour policy), untidy gardens, etc., and figures and details of actions taken to deal with the issues; - Tenancy agreements, how the introductory tenancy system works to assess the suitability of new tenants in SDC housing, i.e., liaising with NY Police and adult and children's services at NYCC. - Provision of 1-bedroom bungalows and how many tenants needed them, if they could be altered to 2-bedroom which were in greater demand. <p>Officers emailed May 2022 to check the above acceptable; after summer proposed.</p>
Update on Leisure Services Provision	To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.
Corporate Performance Report Q4 2021-22 and Q1 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
Financial Results and Budget Exceptions – Q1 2022-23	To consider the financial results and budget exceptions report for Q1. This report now also includes the Programme for Growth quarterly update.
Treasury Management - Monitoring Report – Q1 2022-23	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
6-monthly Emergency Planning Incidents	To receive an update on incidents to which the Council's

	Update	Emergency Response Team have dealt with.
	Programme for Growth (P4G)	To receive an update and information on the latest position of the Programme for Growth (P4G). <i>If there is no update to give, to be removed from the agenda.</i>
Provisional Date - 27 October 2022 - TBC	S106 and CIL Monies	To examine the use and breakdown of CIL and S106 monies in the district.
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
24 November 2022	Corporate Performance Report Q2 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q2 2022-23	To consider the financial results and budget exceptions report for Q1. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report – Q2 2022-23	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2021-22	To consider the annual report of the North Yorkshire Safeguarding Adults and Children Boards for 2021-22.
16 January 2023	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Update on Leisure Services Provision	To receive an update on the leisure services provision in the

		district, as requested at the meeting of the committee on 1 March 2022.
	Director of Public Health (Including Annual Report 2021-22)	To invite the Director of Public Health for North Yorkshire to the meeting and ask them to present the annual reports for 2021-22.
	Barlow Common and Hambleton Hough Annual Reports 2021-22 – Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust	To consider the annual reports by the Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust for Barlow Common (YWT) and Hambleton Hough (WHPT).
23 March 2023	Treasury Management - Monitoring Report – Q3 2022-23	To consider the Council's Treasury Management Activity for Q3 and the performance against the prudential indicators.
	Financial Results and Budget Exceptions – Q3 2022-23	To consider the financial results and budget exceptions report for Q3. This report now also includes the Programme for Growth quarterly update.
	Blue Light Services - Police and Fire Services, and Yorkshire Ambulance Service (YAS)	Ask reps back again following their attendance in February 2022. Guests that attended in Feb 2022: - Chris Neale, Group Manager Selby District, NY Fire and Rescue Service - Supt. Mark Khan, NY Police Service - Rachel Pippin, Deputy Head of Operations, YAS and Ken Lowe, Area Operations Manager covering Selby
	Corporate Performance Report – Q3 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Final Report of the Selby District Council Scrutiny Committee 2022-23	To agree the final report of the Scrutiny Committee before local government reorganisation to a North Yorkshire Unitary Council

		from 1 April 2023.
	6-monthly Emergency Planning Incidents Update	To receive an update on incidents to which the Council's Emergency Response Team have dealt with.
	Programme for Growth (P4G)	To receive an update and information on the latest position of the Programme for Growth (P4G). <i>If there is no update to give, to be removed from the agenda.</i>

Other issues to be added to the work plan as appropriate in 2022-23; Members need to indicate which are priorities as there a numerous suggestion.

Issue	Details	When?
Provision of Dentistry in Selby District	<p>To explore and evaluate the provision of NHS dentistry services in Selby District. <i>Suggested by the Chair of Policy Review Committee in 2021.</i></p> <p>Attendance had been confirmed (in April) from:</p> <ul style="list-style-type: none"> - Ruth Stockdale, Network and Engagement Officer, Healthwatch North Yorkshire <p>TBC:</p> <ul style="list-style-type: none"> - Deborah Pattinson (Dental Commissioning Lead – Yorkshire and the Humber) (or her manager) – no response received. - BDA North Yorkshire rep – no response received. - Invitation also sent to Elmet Dental Care – unable to attend. 	Original date of 11 April 2022, meeting cancelled at request of Chair. To be rearranged in 2022-23.

Public Transport in Selby District	Invite representatives from Arriva, National Rail etc. to discuss public transport in the district.	TBC
Covid-19 in Selby District	<p>Single issue meeting? To look at the work of the Council during the COVID-19 pandemic – how things progressed, what work was undertaken and how it affected the work of the Council (across all areas, i.e., housing, street cleansing, working from home, decision making/virtual meetings etc, should these become the new norm?) Written report and Officer attendance to answer queries.</p> <p>Examine the CEF Covid-19 community support funding offered by the Council between July and September 2020 to provide a ‘community float’, to enable local voluntary groups to access financial assistance to support their activities that help communities to connect again.</p> <p>Lastly, also compare Selby’s performance/approach to the pandemic to the spending, work and performance of other Councils in response to Covid.</p>	TBC
Public Engagement	To look at the Council’s public engagement. May not have time before LGR? Remove from work programme?	TBC
Loneliness	Possible future theme for the Committee to consider, older and younger people. Unlikely to have time before LGR? Remove from work programme?	TBC
Safety Advisory Group	Suggested as a future topic at mid-cycle briefing; what they do, who is involved, how they offer advice to groups and what advice they offer. Unlikely to have time before LGR; remove from work programme?	TBC
Community Partnerships	Was provisionally due for consideration in April 2020 but	TBC

	cancelled due to Covid-19. For Members to consider when they would like this to come to Committee and what specific aspects they want to consider. Unlikely to have time before LGR; remove from work programme?	
Industrial Units	<p>Industrial Units for rent owned by the Council require upgrading and improvements, currently void/empty and not generating income. Added to work programme following 13 August 2020 meeting. Also referred to Scrutiny Committee as a matter for consideration from Audit and Governance Committee who, when they met in January 2021, suggested that they wished to do a 'deep dive' into industrial units within the district. Suggested as a hybrid meeting of all three committees (Audit and Governance, Policy Review and Scrutiny Committee).</p> <p>Officers have advised that the Council was working with an energy assessor to determine the extent of works required to bring the industrial units to a position where they will comply with regulations to enable them to be let once more. No precise timescale for completion of assessment as yet, would need this information before being able to commit to a specific date; anticipate April likely to be preferable.</p> <p>Information report to be brought to Policy Review Committee in June 2022 as next step. From there consider if cross-committee work or should just be taken forward by Policy Review or Scrutiny.</p>	June 2022 to Policy Review
Nigel Adams MP	At the meeting of the Scrutiny Committee in October 2021, it was suggested by Members that attendance of the Selby and Ainsty MP, Nigel Adams, be combined with a meeting of North Yorkshire County Council's Selby and Ainsty Area Constituency Committee. Officers have	Possibly September 2022 jointly with Selby and Ainsty Area Committee

	<p>contacted NYCC to enquire as to this arrangement. The next realistic date of the Selby and Ainsty Area Committee that Nigel Adams MP could attend would be in June 2022, as the April 2022 meeting of the Area Committee will be in the midst of purdah.</p> <p>Ask NYCC if Scrutiny Committee Members can attend Selby and Ainsty Area Committee and are permitted to speak. Ask questions as Area Committee members would.</p>	
Education in Selby District	<p>Originally planned for the 2021-22 year in March 2022 but moved to the 2022-23 year as NYCC have requested that the meeting take place after the May 2022 elections, as 31 May is within the pre-election period.</p> <p>As a result, the Chair was consulted and agreed that this item should be moved to the 2022-23 year.</p> <p>The following should be invited to this meeting when rearranged in 2022-23: Selby College (Principal or Vice Principal), Scunthorpe College, Pontefract College, York College, Ebor Academy Trust, Hope Learning Trust York, NYCC Education Services, Hope Sentamu Learning Trust. Also invite Ward Members for Barlby to the future meeting.</p>	DATE TBC
Visit to Barlow Common and Hambleton Hough	<p>Following consideration of BC and HH Annual Reports at January 2022 meeting, Members asked that a visit be arranged for the committee to both sites to view the work being undertaken. Invite reps from Yorkshire Wildlife Trust (David Craven) and Wildlife Habitat Protection Trust (Martin Blakey) for Barlow Common (YWT) and Hambleton Hough (WHPT).</p>	Summer 2022

